

**West Allis Central High School
West Allis-West Milwaukee School District
Athletic/Activity Code Agreement**

We have read and understand the provisions of the West Allis-West Milwaukee Athletic/Activity Code. We agree that should our son/daughter choose to participate in an athletic or extracurricular activity at Central High School, *he/she will be bound by the conditions of the code.* We also understand that our son/daughter will need to meet the provisions of the WIAA General Policy in order to participate in any athletic or extracurricular activity at Central High School. We agree that should our son/daughter participate in any athletic or extracurricular activity at Central, *we will be financially responsible for any equipment, uniforms, etc. issued to him/her.* Any questions about the West Allis-West Milwaukee Athletic/Activity Code should be directed to the athletic director or an assistant principal.

Date _____

Sport/Activity _____

Print Student Name _____

Student Signature _____

Parent/Guardian Signature _____

*****This form must be completed if your son/daughter plans to participate in an athletic or extracurricular activity. The form should be handed in to their head coach or the athletic director's office.**

WEST ALLIS – WEST MILWAUKEE ATHLETIC/ACTIVITY CODE

WIAA GENERAL POLICY

AGE

A student may not reach her/his 19th birthday before August 1 prior to the school year of eligibility.

YEARS OF PARTICIPATION

A student is eligible only during the first eight semesters of high school (9, 10, 11, 12 grades) on an uninterrupted basis.

GRADES/ACADEMIC ELIGIBILITY

A student is ineligible if he/she did not do satisfactory work in at least 20 hours of studies (4 credits) the previous grade-reporting period and/or has a GPA of less than 1.5.

Eligibility is determined at the end of each quarter, at the time the report cards are printed. The quarter grades and quarter GPA are used at quarter or semester time. Semester grades, semester GPA and Cumulative GPA are ignored, UNLESS SEMESTER GRADE IS AN "F". Ineligible students must sit out:

FALL: The lesser of 21 consecutive days from the earliest allowed competition or 1/3 of the maximum games allowed.

WINTER OR SPRING: 15 school days.

SUMMER: 21 consecutive days.

Ineligible students may practice but may not participate in activities/contests until the period of ineligibility is over and her/his teachers certify that passing work is being done with a minimum 1.5 GPA and has no more than 1 "F" or incomplete (Fall, Winter, Spring).

RESIDENCE/CUSTODY

Unless written permission (see the Athletic Administrator) to the contrary has been issued, the legal residence of the parent with legal custody determines eligibility. Therefore, a student's parents or the parent with legal custody must live in the West Allis – West Milwaukee School District for the student to be eligible for participation.

TRANSFER OR FOREIGN STUDENTS

Transfer students, other than those who transfer under Wisconsin open enrollment provisions, should be treated as ineligible athletes until the athletic administrator at the receiving school has had the opportunity to completely check all aspects of athletic eligibility.

PHYSICAL EXAM

Students must have a completed Athletic Participation Form on file at school prior to any practice/tryout/competition. This certification of physical fitness must be administered and signed by a medical physician. A physical exam taken on or after April 1st is good for the next two school years provided an alternate year card is signed by a parent and returned to cover the second year. A physical exam taken prior to April 1st is good until the end of that school year, and the following year if an alternate year card is signed by a parent and returned to cover the second year.

INSURANCE

Parents must sign the Athletic Participation Form (blue or pink) to certify that athletes are covered by adequate health insurance in case of injury. If parents do not have insurance they must purchase insurance.

AMATEUR STATUS

- A. A student/athlete may not receive reimbursement in any form—cash, merchandise, jackets, watches, billfolds, gift certificates, sweatshirts, etc.—for achievement related to athletics (school awards are “O.K.”).
- B. A student/athlete may not allow the use of her/his name, picture, personal appearance, etc., as an athlete to promote a commercial or other profit-making endeavor.
- C. A student/athlete may not participate in athletics under a name other than her/his own name.

SPORTS ACTIVITIES OUTSIDE OF SCHOOL

A student/athlete in a given sport may not participate in that same sport in activities outside of school either as a team member or an individual or independent entry during the same time he/she is participating with the school team.

A student/athlete may not be instructed except during the school season of a sport by the person who will be her/his coach in that sport in the following season, (baseball, cross country, golf, gymnastics, softball, swimming, tennis and track are exempt from this rule during summertime.

THE RULES ABOVE ARE GENERAL STATEMENTS OF WIAA POLICY. FOR ADDITIONAL RULES, DETAILS OR EXCEPTIONS, SEE YOUR ATHLETIC ADMINISTRATOR.

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WEST ALLIS – WEST MILWAUKEE CODE OF CONDUCT

This code of conduct is a year-round standard. It must be followed in season/out of season including vacation times.

Students participating in extra-curricular activities are expected to comply with the rules established by the WIAA, the District, the school and the coach/advisor.

ALCOHOL/DRUGS/TOBACCO

1. The use of alcohol/drugs/tobacco are expressly prohibited by the WIAA.
2. Further, it is a violation of this Code for individuals to be in attendance where alcohol or drugs are being illegally consumed.

OTHER RULE INFRACTIONS

1. Participants will abide by the District’s Pupil Rights and Responsibilities Handbook, School Board policies, and individual school rules.
2. Criminal conduct will subject a participant to penalties.
3. General conduct in and out of school shall be such as to bring no discredit to the school, the student, her/his parents or guardians, or the activity.

4. A student suspended from school (in-school or out of school suspension) for a violation of the general school rules will also be automatically suspended from practices and contests/activities scheduled during the suspension from school. If no contest/activity is scheduled during the suspension, depending on the severity of the infraction, the student may not be able to participate in the next contest/activity following the suspension.

RULES OF COACHES/ADVISORS

The coach or supervisor of any extra-curricular or co-curricular activity may establish and enforce reasonable team/group rules, which may include, but are not limited to the following:

1. **ATTENDANCE:** Except for an excused absence or prior arrangement with the advisor/coach, participants must attend all sessions of their activity. A student must be in attendance at school at least the last four hours of the day of an event to participate in the activity. Exceptions may only be granted by the school administrator or the athletic administrator.
2. **CURFEW:** The coach/advisor has the right to impose a reasonable curfew prior to an activity.
3. **DRESS/GROOMING:** The coach/advisor may require certain dress and grooming standards for participants in an activity that do not apply to the general student population.
4. **TRAVEL:** Students must travel to and from all extra-curricular events with the team WHEN the transportation is provided by the school/school district unless other arrangements have been made with the coach/advisor in response to a parental request.

All team/activity rules established by the coach/advisor shall be reviewed and approved by the administration before distribution to participants.

Each advisor/coach shall inform participants of their team/activity rules at the beginning of the season/activity.

GENERAL CODE GUIDELINES

An Athletic Hearing Panel shall be covered when:

1. A student or parent requests a hearing.
2. An administrator initiates the process.
3. A student does not admit to guilt and a school administrator feels sufficient evidence indicates that a violation of the Code of Conduct has taken place.
4. A student or parent does not agree with the penalty instituted by the school administrator.

PENALTIES FOR VIOLATION OF CODE

Participants in athletics or activities who violate the code of conduct subject themselves to one or more of the following possible punishments:

1. Warning.
2. School/community service.
3. Suspension from competition for a number of games or time period specified by the athletic administrator or Activity Hearing Board or school administrator.
4. Dismissal from the team/activity.

4. Denial or forfeiture/return of any awards given to the student athlete by the school or Scholl District.
5. Restitution and/or proper apology during period of suspension or removal prior to any reinstatement.
6. Other penalties that are deemed appropriate by the Activity Hearing Board or Administration.

SPECIAL NOTE: ANY STUDENT/ATHLETE SUSPENDED FROM WIAA SPORTS DURING THE WIAA TOURNAMENT SERIES (REGIONAL/SECTIONAL/STATE) FOR VIOLATION OF THIS CODE OF CONDUCT MUST MISS THE ENTIRE TOURNAMENT SERIES.

PENALTY GUIDELINES:

1. Use/possession of alcohol, non-prescribed drugs: Minimum suspension = 30% of season.
2. Attendance where alcohol or drugs are being illegally consumed: Minimum suspension = 20% of season.
3. Use/possession of tobacco products: Minimum suspension = 20% of season.
4. Missed practices, missed events, team curfew violations, team dress code violations, violations of published team rules, or minor misbehavior: Team Punishment as prescribed by published team rules.
5. Penalty for other infractions will be decided by the Activity Hearing Board or Administration.

DUE PROCESS

When a violation of this code is observed by a staff member, coach/advisor or reported to school staff, the school administration or athletic administrator shall be informed as soon as practical.

The participant who is alleged to have violated this Code shall be notified of the infraction and an investigation shall take place. The investigation shall be conducted by an administrator or designee other than the school principal. Interviews with students accused of violation of the Code do not have to include the student's parents/guardians.

If during the investigation, the participant admits to the violation, the administration has the right to determine and initiate a penalty immediately. The penalty could include suspension from the next scheduled contest/activity.

Students may waive the review of violations and penalties by the Activity Hearing Panel. Minors must have parental consent for waiver.

The Activity Hearing Panel shall consist of at least three members, but cannot include the principal. Other decisions regarding the membership and organization of the Activity Hearing Panel are to be determined at the individual school.

If the participant does not admit guilt, but the investigation leads the investigator to believe that the Code was violated by the student, the Activity Hearing Panel shall be convened to hear the evidence in the case, determine whether a violation has occurred and, if the participant is determined to be guilty of a violation, determine the appropriate

penalty. Athletes will be held out of all competition until a decision by the Activity Hearing Panel is reached.

The Activity Hearing Panel and/or Administration will determine the penalty based on the severity of the violation, the student's past record, and other pertinent information. The Activity Hearing Panel and/or Administration, in addition to the facts presented, may consider the date when the incident occurred in determining an appropriate penalty. The action of the Activity Hearing Panel and/or Administration may include, but is not limited to:

1. Dismissal of all charges and allegations.
2. Issuance of a warning.
3. Lifting of the penalty.
4. Staying the penalty.
5. Increasing the penalty.
6. Decreasing the penalty.
7. Directing school/community services.
8. Suspending the participant for the remainder of the season.
9. Suspending the participant for the remainder of the school year.
10. Determining such other penalties that are deemed appropriate by the hearing.

APPEAL PROCEDURES

The only penalties associated with a violation of the rules established by the coach/advisor that may be appealed to the Activity Hearing Panel are those which involve suspension from a contest/activity or removal from the team/group.

First Level: A student and/or his/her parents or guardians may formally appeal the decision of the Activity Hearing Panel to the school principal or designee. The decision of the Activity Hearing Panel shall continue in effect unless overturned or modified during the appeal procedure.

Such appeal must be received within two days following receipt of the decision of the Activity Hearing Panel. As soon as possible, but no later than three school/work days following the receipt of the appeal, the principal shall schedule a meeting with the student/parents to hear the appeal and render a decision. The principal may choose to include other persons knowledgeable about the case at the appeal.

Second Level: If the student and his/her parents or guardians are not satisfied with the finding of the first level appeal, a second level appeal may be requested with the Superintendent of Schools or designee within two days following receipt of the decision of the first level appeal. As soon as possible, but not later than three days following the receipt of the appeal, The Superintendent shall schedule a meeting with the student and his/her parents or guardians to hear the appeal and render a decision.

The Superintendent's decision or designee's decision shall be final.

If time constraints create an emergency situation, the appeal of the Activity Hearing Panel's decision may proceed directly to the Superintendent.

GPA APPEAL

For students receiving a GPA of less than the District's standard of 1.5, at the request of the parents, the Activity Hearing Panel may review the student's academic progress to determine if there are circumstances that should be considered in modifying the standard for determining the student's scholastic eligibility.

Under no circumstances can a student be eligible for participation if they do not meet the scholastic standard established by the WIAA.

DISTRICT TRANSFER POLICY

District open enrollment transfer requests between district high schools will be accepted in writing from March 1 through May 15 each year. Any requests after May 15 will be granted on a space available basis.

District open enrollment is designed to accommodate the educational needs of individual students. Decisions regarding school of attendance should be based on the educational growth of the child. A modified WIAA (Wisconsin Interscholastic Athletic Association) guideline will be followed regarding student participation in activity programs. A student who has participated in WIAA activity or Athletic Department sponsored activity, in one high school, will be ineligible for one season of the activity from his/her transfer to another building. For non-Athletic Department activities, the student may participate beginning on the effective date of their enrollment in another high school.

A non-varsity student athlete who transfers prior to the sophomore school year can be granted athletic eligibility only by agreement between both high school principals and both athletic administrators.