



The Culinary Arts Club is soliciting applications for the 2005/2005 executive team. Our club is one of the largest and most active clubs at Laurier. We have been nationally recognized twice before in issues of Maclean's magazine and Active Women's magazine as well. Our annual fundraiser, the Iron Chef competition, raises funds and awareness for the Kidney Foundation of Canada.

2 Co-Presidents, or 1 President and 1 Vice President: the roles consist of management of executives, meeting team objectives, attending meetings on behalf of Campus Clubs, organizing executive members, run programming for the club, general leadership, Iron Chef event (*10 – 15 hours / week, Iron Chef is early March*)

1 Marketing Executive: work cooperatively with Graphic Design to produce marketing materials that sell the club, club events, merchandise; organizing poster distribution and take-down, web site maintenance, use of wlu.ca, wlusu.com, hub and alternative advertising, ads outside of the school for major events (local media), run programming for the club (*7 - 10 hours / week*)

1 Sponsorship Executive: establishing and maintaining relationships with local businesses to obtain sponsorship and prizes, working closely with EAL to develop newsletter about club for stakeholders and sponsors, run programming for the club (*7 - 10 hours / week, heavy in Sept/Jan*)

1 External Affairs & Liaison (EAL) Executive: will work closely with Marketing to be responsible for contacting and replying to all members about events, responsible for maintaining mailing list, will work closely with Sponsorship to develop newsletter for stakeholders, **manage** programming for the club (*5 - 8 hours / week*)

1 Finance Executive: work closely with Presidents and executive to develop budget early in each term, in charge of float acquisition, attend all general meetings to collect member fees, all bank deposits and all receipt submissions, and bank deposits (*5 - 8 hours / week, budgets due early each term*)

All executives are encouraged to run as many events (workshops, classes, lessons, fundraisers) as they can! After preliminary meetings with the Executive team, more positions may be added as necessary and will be hired in September.



This application is due **Friday, April 9th** at midnight. Please send it to bigg5180@wlu.ca or put it in the Culinary Arts Club mailbox on the 3rd Floor of the Fred Nichols Campus Centre.

Name: _____ Telephone (summer): _____

E-mail: _____ Telephone (current): _____

Year of study: _____ Program: (Co-op?) _____

Position(s) applied for: _____

1. Please outline why you are applying for the position. (250 words or less)

2. Please list all your other commitments for next year. Rank them from 1 – Most Important to 10 – Least Important. Please include Culinary Arts Club on this list.

3. What ideas do you have or would you like to see incorporated in the club next year? (please include programming suggestions)

4. Do you have any related skills or experience to your position?

5. Do you have any culinary related skills or experience? (not necessary, we're just curious!)

Thank you for applying!