

# RESUME'

## PERSONAL:

Name: DAVID C. BURLEIGH Married  
Address: 2074 I-49 N. Service Rd. Three Children  
Opelousas, LA 70570 Date of birth: 9/12/1959  
Phone: (337) 662-6974

## EDUCATION:

T. H. Harris Vocational-Technical School  
Opelousas, LA  
**Industrial Electronics**

University of Southwestern Louisiana  
Business and Industry Training Services  
Lafayette, LA  
**Continuing Education Program**  
**Developing Effective Managers**  
**Managers as Motivators**  
**Effective Business Communications**

## LICENSE:

**FCC General Class Radiotelephone Operators License**

## EXPERIENCE:

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First Baptist Church, Lafayette 9/2006 – Present  
Lafayette, LA

### **Director of Video Production**

- Edit church services into a 60 minute weekly television program and a 30 minute daily program to air on local television and on a national television network.
- Create CDs and DVDs of all services and special events for distribution
- Create television spots to promote special events at the church
- Create short videos to present during church services

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KATC TV3 7/2004 – 9/2006  
Lafayette, LA

### **Creative Services Director**

- Work with up to eight Account Executives to provide clients with a commercial based on client needs
- Create concept and write TV scripts for client commercials
- Oversee all commercial TV production
- Schedule production with client
- Oversee production and when needed assists with shooting and editing
- Oversee remote live productions
- Manage department including budgets and billing

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Moreno & Associates, Inc./Meaux Creative 2/2000 – 7/2004  
Lafayette, LA

### **Video Production Manager/Senior Editor**

- Assist in all aspects of video production.

- Maintain close personal contact with clients.
- Made recommendations for upgrades of new equipment for the video department.
- Instrumental in the renovation of the post-production department.
- Edit safety videos and marketing video presentations.
- Edit video segments for CD-ROM, CBT Modules, Video CD, WEB, and DVD.
- Encoded video segments to be used for CD-ROM, CBT Modules, Video CD, WEB, and DVD.
- Author interactive DVD projects.
- Proficient at using NLE editing equipment.
- Assisted junior editors on video projects.
- Direct shoots for "High End" productions.
- Direct lighting for "High End" productions.
- Train new video personnel.

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*Holbrook Media Productions, Inc.*

2/1993 – 2/2000

Lafayette, LA

**Production Manager**

**Videotape Editor**

- Assist in all aspects of video production.
- Maintained close personal contact with clients.
- Executed daily operations of the video production department.
- Coordinated efforts between video and audio departments.
- Edited "High End" television commercials, industrial videos, and 30 minute infomercials.
- Edit video with both Linear and NLE editing equipment.

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*Acadiana Open Channel*

11/1992 - 2/1993

Lafayette, LA

**Facility Supervisor**

- Facilitate daily maintenance of a cable access station.
- Designed and prepared new training classes for volunteers.
- Executed daily operations of equipment check-out/in.

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*KATC TV3*

7/1992 - 10/1992

Lafayette, LA

**Master Control (Part Time)**

- Responsible for on air switching of all station programming.

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*WKMG-TV Video Electronics College*

2/1991 - 12/1991

Baton Rouge, LA

**Assistant Director**

- Assisted the school's director in the planning and execution of school's daily operation.
- Performed all maintenance on video equipment.

**Instructor - Part time**

- Trained students in all aspects of video production.

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*Jimmy Swaggart Ministries*

4/1986 - 11/1991

Baton Rouge, LA

**Videotape Editor**

- On-line editing of all One Inch masters for overseas broadcast, including subtitling of songs, audio relays, and custom spot tagging.

**Videotape Manager**

- Supervised the TV Shipping, Videotape Library, Videotape Duplication, Standards Conversions, and Tape Evaluation Departments.
- Organize work schedules and TV shipping schedules.
- Responsible for ordering approximately a half million dollars per year of videotape for the TV department.
- Quality control in assigned departments.
- Coordinate out-of-house duplication on large projects.
- Trained new tape operators.

**Chief Video Recording Technician (Chief Tape Operator)**

- Responsible for personnel and operation of equipment in the Videotape Duplication and Standards Conversions Departments.
- Coordinate work schedules for three shifts.
- Performance evaluations of employees.
- Interface with upper management.

NON-TELEVISION EXPERIENCE:

*Norton Christensen MWD* 1/1983 - 2/1986

Lafayette, LA

**Lead Electronic Technician**

*Schlumberger Well Services* 1/1981 - 10/1982

New Iberia, LA; Opelousas, LA

**Electronic Technician**

*Johnson Controls* 5/1980 - 12/1980

Baton Rouge, LA

**Technical Representative**

REFERENCES:

Supplied upon request.

DEMO REEL:

Available upon request.