



## 18<sup>th</sup> COQUITLAM S.U.C.C.E.S.S. SCOUT GROUP

**MINUTES OF GROUP COMMITTEE MEETING, HELD ON SATURDAY,  
October 14<sup>th</sup>, 2006 AT 9:45 A.M. IN S.U.C.C.E.S.S. TRI-CITY SERVICE CENTRE,  
HENDERSON PLACE, COQUITLAM, BC**

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PRESENT:	Elsa Lau	Group Commissioner
	Shelagh McDermott	Group Administrator
	Frank Leung	Venturer Advisor
	Frank Law	Troop Scouter
	Daisy Cheung	Beaver Contact Person
	Pauline Chan	Group Fundraiser
	Charmaine Lee	Group Secretary
REGRETS:	Daniel Lam	Cub Leader
	Yim-We Chia	Treasurer
	Sophia Yip	Quartermaster

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### **1. CALL TO ORDER / SCOUT SILENCE**

The meeting was called to order at 10:10 a.m.

### **2. APPROVAL OF THE AGENDA**

There being no further amendment to the Agenda, it is **MOVED, SECONDED** and **APPROVED**, as circulated.

### **3. ADOPTION OF THE PREVIOUS MINUTES – September 16<sup>th</sup>, 2006**

There being no amendments, it is **MOVED, SECONDED** and **APPROVED** to adopt the minutes as presented.

### **4. COMMITTEE REPORTS**

#### **Group Commissioner**

4.1.1) Group Commissioner, Scouter Elsa Lau and Group Administrator, Ms. Shelagh McDermott attended the Coho Area Meeting on Sept-18/06. Wendy Williams is appointed as the Area Commissioner this Scouting year.

4.1.2) Annual membership fee per individual has been increased this year. Registration Fees for the

year 2006/2007 are \$120 per youth and \$80 per adult member respectively.

4.1.3) No consent form is required for all low to medium risk activities no more than 2 nights. Other than this, all other category activity of higher level requires a separate consent form. All leaders please be aware.

4.1.4) Receipts may be needed for the child tax credit of \$500.

4.1.5) Fraser Valley Council informed various training courses available for new scouters. List will be distributed for reviewing.

4.1.6) Oct-16-06 is the registration night for new scout year 2006-7. Payment will be made to Scouts Canada same night.

4.1.7) Coho Area Upcoming Events or Activities:

- Sep. 29 to Oct. 1 Scout Kick-off at Camp McLean
- Oct. 21 to 22 Area Cub Camp
- Oct. 28 Beaver Halloween Party
- Nov.17 to 19 Scout Camp Cookeree

#### **Group Registrar**

4.2) There are now a total of 45 members in our Group. 6 Beavers, 11 Cubs, 12 Scouts, 2 Venturers, 5 Rovers, 9 Group Committee members.

#### **Group Treasurer**

4.3) Financial report is in work for Annual General Meeting's review. Financial year-end was August 31, 2006.

#### **Group Fundraiser**

4.4.1) It was extremely successful on Apple Day and the hardworking result exceeded last year's expectation.

4.4.2) Popcorn sale is currently ongoing. Last year our Group placed the 5th position out of 22 Scout groups in the Coho Area. Good job and many thanks to Pauline and everybody! All completed forms are required to return Oct. 21, 2006.

#### **Quartermaster**

4.5) Lock and key has been replaced according to Storage requirement. Quartermaster and Group Commissioner will be the key keepers. Scouter Frank Leung will keep one spare emergency key due to his location being the closest to storage. This is for precaution only.

## **5. SECTIONS REPORT/NEW BUSINESS**

As the whole Group were involved in the preparation of the Annual General Meeting and also the Anniversary Dinner rehearsal, all sections agreed to review other important points of discussion first. Any approvals or issues can be discussed via email or next Group Committee meeting.

## **6. UPCOMING GROUP EVENT AND ACTIVITIES**

6.1) **Annual General Meeting & Anniversary Dinner** – in order to ensure that quorum is met, AGM notice will be distributed Oct.14/06. To facilitate parents, meeting place is changed to SUCCESS Tri-City office in Coquitlam instead of Chinatown.

6.2) **Halloween Party** – it has been proposed to hold a linking party on Oct.28/06 during our regular meeting time for Beaver and Cub sections. This is approved by the Group Committee.

6.3) **Remembrance Day Parade** – time is initially scheduled from 9:45 a.m. to 1:30 p.m. and members must wear full standard uniform for the ceremony. This outing is coordinated by Scouter Daniel. More details to follow.

6.4) **Santa Claus Parade** – it is proposed to consider going. Date is Nov.19/06.

## **7. PAST PROGRAM REPORTS**

7.1) **APPLE DAY** – even though there were some slight reminders, the youths were well disciplined and hard working.

## **8. Any Other Business**

8.1) A new leader has been recruited and her name is Jennifer Lee. She will be assigned to Scouts section for now.

8.2) It is reminded that Sponsor expected us to refresh all used rooms to be its original state. Map is posted on the wall for easy reference to table layout. Please ensure all rooms Group used are done before leaving the Tri-City office.

## **9. Adjournment**

There being no further business, the meeting was adjourned at 11:35 a.m. According to Group Calendar, the date for next GC meeting is scheduled on November 4<sup>th</sup>, 2006 from 9:45 a.m. to 11:30 a.m.

Respectfully submitted:

Charmaine Lee

Group Secretary