

# Town Crier

## Congress Square I Condominium

July 2000

PO Box 360426

Strongsville, Ohio 44136



Trash Pickup  
FRIDAY

**Recycle Right** - Place  
recyclables on the  
**Right** side of the  
driveway.

BFI (800) 433-1309

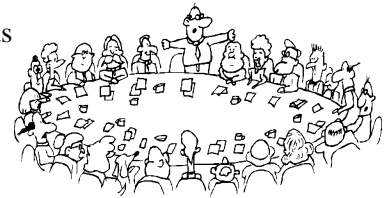
Association  
Administrators

E-Mail  
condohome@aol.com

### Annual Meeting

The attendance of many of our homeowners at this year's Annual Association Meeting was appreciated. The persons serving your Association on the Board of Managers and will make the important policy decisions that affect the Association.

A copy of the Reserve Study Executive Summary that was distributed at the annual meeting is available on request.



### Window Mullions

Your neighbors would appreciate your saving old window mullions should you plan on installing new windows at your home. These mullions will be distributed to others who still have useful life in their original windows. Please place them in a plastic bag, on your patio and call the Administration and leave your address so that they may be picked up at a later time. Your cooperation is appreciated.

### Maintenance Fee Collection

A copy of the rule relating to the payment of Maintenance Fees accompanies this newsletter. It is important that your fees be paid monthly in a timely manner. Fees are a condition of membership in the Association and cannot be offset, escrowed or otherwise reduced for any reason. Because the payment of fees is secured by the unit - and the Association has an obligation to collect fees for its operation - it is possible for the Association to file a lien and initiate foreclosure when a unit is in arrears.

Unit owners can avoid the possibility of administrative fees due to late payment by authorizing the Auto Pay plan or by paying an extra month's maintenance fee in advance. When future payments are made in the normal manner, there will always be a month's fee available in case you forget or are on vacation.



### Auto Pay Authorization

Congress Square I Condominium offers homeowners the option of having their maintenance fee automatically deducted from their checking account each month. If you are interested, please fill out the information below, attach a voided check and send to: **Congress Square I Condominium, PO Box 24321, Mayfield Heights OH 44124.** Please allow 30 business days for processing before the first withdrawal occurs. Thank you.



Congress Square I Condominium  
PO Box 360426  
Strongsville, Ohio 44136



Name: \_\_\_\_\_ Unit Address #: \_\_\_\_\_

Bank Name: \_\_\_\_\_ ABA #: \_\_\_\_\_

Checking Account #: \_\_\_\_\_ Date: \_\_\_\_\_

Choose your payment date: 1st or 9th

Signature: \_\_\_\_\_

This authorization may be revoked with 30 days prior written notice to the address above.