

Columbus Alumnae Panhellenic Association
September 16, 2004
Home of Denise Brenner, Delta Zeta

Attending: Penny Purviance - Delta Delta Delta, Morgan Flinner – Kappa Kappa Gamma, Katie Lucas – Alpha Xi Delta, Jodie Sutherland – Sigma Kappa, Jill Trowbridge – Alpha Delta Pi, Marianne Gray – Gamma Phi Beta, Susan Ballinger – Theta Phi Alpha, Judy Watson – Alpha Phi, Melissa Haff – Delta Gamma, Liz Wood – Delta Zeta, Denise Brenner, Delta Zeta, Cheryl Davis – Alpha Omega Pi, Mary Zabonik, Alpha Gamma Delta

Interim President Penny Purviance called the meeting to order.

She thanked all for the attendance, and commended everyone on the great attendance thus far at our planning meetings.

Approval of Minutes – Penny Purviance

Correction to Maryanne Gray's address on page 2 – 4813 Macallan Court West
Judy Watson made the motion to accept the minutes as corrected.
Susan Ballinger 2nd the motion.
Approved by voice vote.

Treasurer's Report – Penny Purviance for Tina Tracy

Savings - \$2000.52
Checking - \$35.28
Membership Dues Invoices will be mailed out shortly.

Bylaws Report – Susan Ballinger

Susan asked if everyone had the opportunity to review the revised bylaws that were e-mailed out in August. Susan gave a brief review of the revision made to the bylaws.
Jill Trowbridge made the motion to accept the revised bylaws.
Maryanne Gray seconded the motion.
Penny Purviance asked if there was any discussion – there was none.
Bylaws unanimously passed by voice vote.
Penny Purviance commended Susan and everyone for their outstanding work.

Nominating Committee Report – Liz Wood

Following the acceptance of the bylaws, Liz Wood reported that the Nominating Committee – consisting of: Liz Wood, Denise Brenner, Jane Sotak, and Jill Trowbridge – had met and selected the slate of officers for the 2004-2005 year.

Slate of Officers presented for acceptance:

President - Penny Purviance, Delta Delta Delta
Vice President – Judy Watson, Alpha Phi
Secretary – Katie Lucas, Alpha Xi Delta
Treasurer – Tina Tracy, Kappa Kappa Gamma
Programs – Jill Trowbridge, Alpha Delta Pi
Fundraising – Maryanne Gray, Gamma Phi Beta
Publicity/Promotions – Melissa Haff, Theta Phi Alpha
College Relations – Susan Ballinger, Delta Gamma

Penny Purviance asked if there were any nominations on the floor – fielding none.
Susan Ballinger moved to accept the slate of officers.
Jill Trowbridge seconded.
Discussion – none
Unanimous vote to accept.

Programming Committee – Jill Trowbridge

Scrape booking Party – Friday, November 12, 7 p.m. at Marianne Gray's home in Dublin. People are asked to RSVP by November 5.

- Those interested in attending should bring their own supplies and pictures. A *Creative Memories* consultant will be on hand if people need to purchase additional supplies.
- Denise Brenner is creating a flyer for representatives to share with their alumni.

Card Party- Judy Watson shared more information that she received from the Clintonville Women's Club. She is going to contact them regarding other available dates. Cost is \$250 rental or \$11.25 (+ tax and tip) for lunch or \$13.25 (+ tax and tip) dinner minimum 30 people. Jill asked if we wanted to make this a fundraiser as well. It was suggested that we add a silent auction or 50/50 raffle to the event to raise money for the scholarship fund.

Marketing – Penny suggested writing a letter to distribute to the groups telling of CAPA's plans for 2004-2005. Judy suggested that Jill (as programming chair) pen the letter. Cheryl Davis asked that a letter be distributed with the flyers. Katie Lucas suggested that there be an initial letter to be distributed by Penny in the coming weeks telling people to "keep an eye out for" the flyers. Marianne agreed. Judy will share the information she included in her newsletter to Jill. Melissa Haff (Publicity Chair) asked that anyone who hosts a special interest event to please take photos and e-mail them to her, as well as a brief write-up of what took place.

After the first special event – Penny envisions that individuals will pick up the ball that we started to roll and organizes a second gathering. At Marianne's the participants can be asked if they would to host/plan the next gathering.

Other Special Interest Groups – Jill then went around the room asking everyone for a few ideas of events we could possibly host. Jill and Denise will organize the list and e-mail it to everyone. It was also suggested that we do some philanthropy events as well.

Philanthropic Opportunities – Katie shared that the American Diabetes Association's Walk will take place Saturday, October 2 in the Arena District. They are in need of volunteers! She will call and get information and e-mail it to the group.

Polaris Night Of Giving – Katie Lucas

Tickets were distributed to the group. Tickets are \$5 each and all profits go to CAP. Marianne Gray, Fundraising Chair, will be coordinating CAP's participation. She asked that everyone e-mail her weekly the number of tickets sold – Polaris is asking for bi-weekly sales updates. ***Congratulations to Cheryl Davis!*** She had already sold 5 tickets!

Fundraising – Marianne Gray

Marianne asked if we were interested in doing additional fundraising? Do we want to find a gift-wrapping location again this year? The representatives decided to look for other opportunities. Katie provided information regarding serving alcoholic beverages at the Columbus Arts Festival. Organizations are asked to serve beverages for 4 hours and go through one of training. For their service organizations will receive \$200 per shift. The representatives liked the idea. Katie will forward Marianne's information to Patty Matthews, Beer Volunteer Chair of the Columbus Arts Festival.

Collegiate Relations – Susan Ballinger

Susan will contact OSU regarding meetings and upcoming events. She may attend a meeting. She will also ask if the university hosts a "House Tour" for alumni.

Penny asked everyone to e-mail Jill Trowbridge their alumni's programming chair's contact information. She also asked that all officers, committee chairs and committee members to review the job descriptions and continually update them throughout this transitional year.

Jill moved to adjourn the meeting.
Katie seconded.

NEXT GATHERING

Thursday, October 21st at Katie Lucas' home.

Wine Tasting as well!

Last Names A-M bring wine

Last Names N-Z bring goodies/dessert

TO DO PRIOR TO NEXT MEETING

- Sell Polaris Magical Night of Giving Tickets (bring money to next meeting)
- E-mail Jill Trowbridge programming chair's contact information
- Bring specific information on **your** special interest group activity, including potential date, cost