



CACTUS CREEK GOLF ASSOCIATION CONSTITUTION AND BY-LAWS

ARTICLE I – NAME

The name of this golf club shall be Cactus Creek Golf Association.

ARTICLE II – PURPOSE

FIRST: To stimulate interest in golf world round by bringing together a group of golfers desirous of forming a golfing organization.

SECOND: To promote and foster among the members a closer bond and fraternity for their joint and mutual benefit, and to promote and conserve the best interests and true spirit of the game of golf as embodied in its ancient and honorable traditions.

THIRD: To encourage conformance to the “USGA Rules of Golf” by creating a representative authority.

FOURTH: To maintain a uniform system of handicapping as set forth in the USGA Handicap System and issue USGA Handicap Indexes to the members.

FIFTH: To provide an authoritative body to govern and conduct club competitions.

ARTICLE III – MEMBERSHIP

SECTION 1. Membership shall be available to all men and women 18 years of age or older. There shall be at least 10 active members in full standing.

SECTION 2. Memberships in The Club are individual and non-transferable without prior approval of the club board of directors.

SECTION 3. Only golfers with a reasonable and regular opportunity to play golf with fellow members and who can personally return scores for posting (as defined and updated within the club rules) may be members and receive USGA Handicap Indexes from the club.

SECTION 4. Membership confers no voice in the operation of any golf courses, clubhouses, nor any facilities of the courses.

SECTION 5. Membership confers no special privileges in connection with any golf course.

SECTION 6. Memberships in the club are for a calendar year only, with all memberships expiring on December 31.

SECTION 7. The fiscal year for the club will be January 1 through December 31.

SECTION 8. Each candidate for membership shall be proposed and second voted on by members in good standing. The Board of Directors shall act upon each proposal by vote and two negative votes shall disqualify any candidate.

SUBSECTION A. New member voting by the Board of Directors will occur during the regular cycle of scheduled meetings. Thus, if a prospective member has paid full or prorated annual dues, but has yet to receive the outcome of the Board vote, that person shall receive all rights and privileges—except any voting rights—subject to the outcome of the next scheduled Board vote.

SECTION 9. The Board of Directors may confer honorary memberships upon those whom they feel have contributed to the advancement of golf. The unanimous affirmative vote of the Board shall be required to approve such action.



SECTION 10. In the event that any member of the club shall commit any act which reflects discredit or disrepute thereon or shall refuse or neglect to comply with the rules and regulations adopted by the Board of Directors or the duly appointed officers, such member shall be subject to suspension or expulsion after (ten days) written notice and the right to be heard, by a vote of two-thirds of the Board of Directors at any regular meeting or special meeting called for such purpose.

SECTION 11. The annual meeting of the club shall be held during the first quarter of each fiscal year. The Board of Directors shall provide for the holding of such other meetings as may be deemed necessary or desirable, and they shall call special meetings upon written petition signed by not less than ten percent of the active membership.

SECTION 12. All memberships fees and dues shall be established by the Board of Directors from time to time in such amounts as they deem to be adequate to operate and maintain the club. Members shall be liable for dues until their written resignation has been received and accepted. All monies collected shall accrue to the benefit of the membership.

ARTICLE IV – MEETINGS

SECTION 1. Order of Business

At all meetings of the club, the order of business shall be:

1. Roll Call.
2. Reading and approval of the minutes of the previous meeting.
3. Unfinished business.
4. Reports of officers.
5. Reports of standing committees.
6. New business.
7. Adjournment.

SECTION 2. Procedure

“Roberts’ Rule of Order, Revised” shall be the final authority as to parliamentary procedure at all meetings of the members, insofar as they do not conflict with any provisions of the By-Laws.

SECTION 3. Quorum

Twenty-five percent of the total membership shall constitute a quorum at any meeting of the club. Each active member in good standing shall be entitled to one vote.

ARTICLE V – BOARD OF DIRECTORS

SECTION 1. The Board of Directors shall consist of nine members in good standing of the club and they shall exercise all powers of management of the club not specifically excepted by these By-Laws.

SECTION 2. Voting for Board members shall be by written ballot of all club members in good standing and those names receiving the greatest number of votes cast shall be declared to be elected. The Board shall appoint a committee of three judges who are not members of the Board or candidates for election to supervise the election.

SECTION 3. All Board members will be elected to serve terms of two (2) years, at the end of which time a general election of all club members shall take place.



SECTION 3. The Board of Directors shall meet at such times and places as they may select and a majority of the Board shall constitute a quorum at any meeting.

SECTION 4. In case of any vacancy through death, resignation, disqualification, or other cause, the remaining directors, even though less than a quorum, may elect a successor by majority vote to hold office for the unexpired term of the director whose place shall be vacant, and until the election of his successor.

ARTICLE VI – OFFICERS AND COMMITTEES

SECTION 1. Within ten days after the annual meeting and election, the Board of Directors shall meet and elect the officers.

SECTION 2. The officers shall consist of president, vice-president, secretary, and treasurer, and their duties shall be such as their titles would indicate or such as may be assigned to them respectively from time to time.

- **President:** Shall preside at all meetings of the club and shall have general supervision over the affairs of the club, its property, and servants.
- **Vice President:** Shall, in the absence of the President, perform those duties. Should neither be present for any meeting, members shall be chosen by vote to conduct the meeting.
- **Secretary:** Shall keep records of meetings and perform other duties as may be assigned by the officers, shall mail notices of meetings of the club to the members as provided in the By-Laws and conduct all correspondences, excepting that pertaining to the office of the Treasurer.
- **Treasurer:** Shall collect and discharge the funds as directed by the club. This role shall keep the accounts in books belonging to the club, and such books shall be open for inspection at all times. In the absence of the Treasurer, the Secretary shall be empowered to sign checks in the name of the club.

SECTION 3. The Board of Directors shall authorize and define the powers and duties of all committees. Chairmen and members of all committees shall be appointed by the president, and the president shall be an ex-officio member of all committees except the nominating committee.

SECTION 4. Except as modified by the Board of Directors, all appointed committees shall function as recommended in the USGA Golf Committee Manual. The following committees shall be appointed each year, with such other committees as the president may deem necessary or advisable:

- **Golf (or Tournament):**
 - Plan and conduct all competitions.
 - Prepare schedule of events, and upon approval by Board, distribute to members.
 - Distribute responsibility of the program among the committee members, and acquaint players with procedures.
 - Publish and post special conditions of play.
 - Assist in preparations of Local Rules, and explain these Rules to players.



- Handicap:
 - Assume responsibility for scoring, handicap revisions, turning in score cards, assessing penalties, maintaining records and notifying members of changes.
 - Announce course rating and tees to be used for play.
 - Issue handicap cards to members or a periodic list of players with Handicap Indexes.
- Social:
 - Create suitable social activities in conjunction with the golf program.
- Publicity/Communications:
 - Keep members advised of activities.
 - Distribute information regarding the club to the media and to the sponsoring organizations.
- Membership Committee:
 - Investigate and act upon all applications for membership and to recommend appropriate action to the Board of Directors.

ARTICLE VII – AMENDMENTS TO BY-LAWS

SECTION 1. The Board of Directors shall have the power to repeal or amend any of these By-Laws provided that such action shall not be effective until approved by a majority vote of the members of the club at a meeting held in accordance with the provisions contained herein.

These By-Laws, read and approved by the members of The Club are accepted by:

_____	_____
Thomas Hawk	Johnny Willis
_____	_____
President	Vice-President
_____	_____
	18 October 2005
_____	_____
Secretary	Date



DEFINITIONS

- Active member in good standing. Any member that has fully paid the annual membership dues and has no outstanding debts owed the club.
- The Club. The Cactus Creek Golf Association as an entity, including all its individual members who are active members in good standing.