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# Dominique Trinh

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## Objective

To obtain an internship beginning in May 2002, where I can utilize my analytical and interpersonal skills while gaining practical exposure in the fields of Mechanical Engineering.

## Education

1999 – (junior) **Carnegie Mellon University** *Pittsburgh, PA*

- Bachelor of Science, Mechanical Engineering
- Bachelor of Science, Engineering and Public Policy
- Minor in Robotics

## Relevant Coursework

Statics & Dynamics	Thermodynamics
Numerical Methods	Fluid Mechanics
Stress Analysis	Electromechanical Systems
Heat Transfer	Dynamic Systems and Controls

## Computer Experience

Operating Systems: Windows NT, Win 9x, Linux, UNIX

Programming Languages: C, C++, HTML

Software: MS Office (all applications), Macromedia Flash, Dreamweaver, MathCAD, Fireworks, MS FrontPage, Adobe Photoshop, some ProE & ANSYS

Computer Hardware: Assembly, troubleshooting, streamlining operations and overclocking.

## Languages

Fluent In Speaking Cantonese, Can Speak French and Spanish.

## Work experience

- **CMU Student Life**, Pittsburgh, PA (August 2000, 2001)  
Orientation Counselor – Helping first-year students acclimate themselves to CMU life
- **Calvin Klein Cosmetics**, Washington DC (March 1996 – December 2001)  
Regional Promotions Manager – Responsible for promotions of multiple fragrance lines, inventory and sales. In charge of four stores in the Washington DC metropolitan area.
- **CMU Computing Services**, Pittsburgh, PA (January 2000 – May 2000)  
Computer Technician – Responsible for resolving computing problems for professors, and network troubleshooting and computer configuration for use on the Carnegie Mellon network
- **CMU University Center**, Pittsburgh, PA (September 2000 – Present Day)  
Information Desk Attendant – Help all students lead a more productive workday.

## Leadership & Activities

- **Theta Xi Fraternity** – One of the best decisions I've made in my life. No sacrifice more rewarding.

President – One year of ensuring the smooth chapter operations.

Treasurer - Responsible for managing with a \$140,000/semester budget.

Rush Chair – Organized a 3 week recruitment period where we increased our membership by 50%.

Risk Manager – Provided a very strict policy on keeping the chapter from violating regulations.

Secretary – Created a newsletter for correspondence with alumni with the purpose of fundraising.

- **Inter Fraternity Council Representative**