

City Park Tennis Club

By-Laws, as Revised March, 1991

I Article I, Officers

- 1 The Officers of the club shall be a President, 1st Vice-president, 2nd Vice-president, Secretary, Treasurer and a Historian, each of whom shall be elected at the annual meeting for the ensuing year.
- 2 It shall be the duty of the President to preside at all meetings of the club and the Board of Directors; to appoint, alter or dissolve all committees of the club, with the advice and approval of the Board (except as otherwise provided in these by-laws or in the Articles of Incorporation); he shall be ex-officio a member of all standing committees.
- 3 It shall be the duty of the 1st Vice-president and the 2nd Vice-president, in that order, to preside at all meetings in the absence of the President and to assume the duties of the President in the event of his absence or inability to serve.
- 4 In the event of the absence or inability of the President, 1st Vice-president, and 2nd Vice-president, the duties of acting President shall revolve in the following order: first on the Secretary, then on the Treasurer, then on the Historian, then on the directors in the order of the number of votes received by each at their election.
- 5 It shall be the duties of the Secretary to keep the minutes of all meetings and all other records unless otherwise provided in these by-laws.
- 6 It shall be the duty of the Treasurer to collect all monies which are due and owing to the club. He shall have the custody of all the financial records and funds of the club; he shall keep regular and correct accounts, and at the annual meeting he shall submit to the President and all the members a report showing the financial condition of the club verified by a financial committee. All checks of the club must be signed by any two of the first five officers of the club.
- 7 It shall be the duty of the Historian to keep a written record of all club activities, including tournaments, social events, awards, inter-club matches, and noteworthy events of individual club members. The Historian at the annual meeting shall submit a report to the members of the club summarizing the events for the past year.

II Article II, Management

- 1 The management of the club shall be conducted by the Board of Directors, elected annually, and composed of the President, 1st Vice-president, 2nd Vice-

president, Secretary, Treasurer, Historian, and seven (7) senior members in good standing. A majority of the Board shall constitute a quorum for the purpose of transacting all business.

- 2 The officers and directors of the club shall be elected by ballot at a meeting of the membership to be held during the month of March each year; each officer shall be elected separately, a majority of the votes cast being necessary for election; the seven members shall be elected together, the seven candidates having the largest number of votes are elected. Any vacancies among the seven senior members shall be filled by the next senior member with the highest number of votes. The two senior members elected with the least amount of votes will not be eligible for reelection the following year. A quorum of the club for transaction of any business shall consist of forty (40) senior members.
- 3 If a vacancy occurs in the officers through death, resignation or removal from office for any cause, the President shall appoint, subject to the ratification by the Board of Directors, a member to serve for the remaining unexpired term. Any member of the Board of Directors who is absent from a total of three consecutive meetings of the Board and/or a total of five (5) meetings of the Board will be expelled from the Board, unless the Board chooses to waive this provision.
- 4 The Board of Directors is the only body authorized to deal with or make suggestions or complaints regarding club matters to the management of City Park. All members are expressly prohibited from making any complaints regarding club matters to the management of City Park, and must report the complaints to the Board of Directors, which will take appropriate action.

III Article III, Committees

- 1 The Finance Committee shall be composed of three (3) members of the Board of Directors, of which the 1st Vice President shall be the ex-officio chairman; it shall be the duty of the Finance Committee to audit the books of the Treasurer at least once a year and to supervise the finances of the club.
- 2 The Grounds Committee shall be composed of a minimum of five (5) members of the club, appointed by the Board of Directors, and shall have full control and management of the courts. The 2nd Vice President of the club shall be ex-officio chairman of the Grounds Committee. This committee shall have full power to make ground rules not covered in these by-laws, and shall manage all tournaments played on the club courts, under the supervision of the Board of Directors, from whom it shall receive its powers. The Grounds Committee shall have full and final control of the club ranking lists.
- 3 All decisions made by the Grounds Committee that do not conflict with these By-Laws may be appealed by written request to a regular or special meeting of the

Board of Directors.

IV Article IV, Membership

- 1 Membership shall be limited in number at the discretion of the Board of Directors.
- 2 Honorary members shall be elected by a majority of the members qualified to vote at any official meeting of the club. They shall not be limited in number and shall have the same privileges as members.
- 3 Proposal for membership shall be made in writing to the Board of Directors, who shall act as a membership committee, with full authority to accept or reject applicants for membership.
- 4 Any member who joins, or is drafted into the active armed forces of the United States of America, may be carried on the membership rolls as a member in good standing without the payment of dues until such time as he is discharged from the armed forces.
- 5 If an applicant for membership is under eighteen years of age, he may be admitted to membership as a junior member, if he so desires. At the discretion of the Board of Directors a full time university student can be carried as a junior member and pay dues and fees accordingly. Such junior members shall have secondary priority to the courts at all times and shall be eligible to participate in all tournaments and banquets, but shall not have the power to vote at the general meeting.

V Article V, Dues

- 1 The dues of both the senior and junior members shall be payable and due on July 1st of each year. If the dues are not paid within thirty days of the date on which they are due, the member becomes delinquent, and as such shall be deprived of all privileges of the club until payment is received.
- 2 An initiation fee will be collected from each new senior or junior member; this fee may be waived at the discretion of the Board of Directors. The initiation fee will not be applicable to any member who resigns from the club, in good standing financially, and who later is readmitted into the club.
- 3 The Secretary, Treasurer and Honorary members will not be required to pay annual dues, as long as they hold said position. The Secretary and Treasurer provision is in recognition of their services to the club.

Dues and initiation fees for senior and junior members will be established by the Board of Directors and any changes will be approved by the general membership at the annual meeting.

VI Article VI, Guests

- 1 There will be no guest or family non-members allowed on club courts.

VII Article VII, Use of the Courts

- 1 All rules and regulations governing club courts will be established and enforced by the Grounds Committee. Current rules are attached.
- 2 All rules and regulations governing challenge matches for club ranking shall be established and regulated by the Grounds Committee. Current rules are attached.

VIII Article VIII, Tournaments

- 1 All club tournaments will be conducted and regulated by the Grounds Committee under supervision of the Board of Directors.

IX Article IX, Amendments to the By-Laws

- 1 These By-Laws may be amended, altered or modified by a two-thirds vote of the members present at any general meeting or at a special meeting called for that purpose, provided the members have ten days' written notice of said meeting.

Grounds Rules and Regulations

1. No person shall be allowed to use the tennis courts without tennis shoes and attire as approved by the Grounds Committee.
2. First members on the courts shall have choice of courts, provided there are no special courts allotted or reserved by the Grounds Committee. One or three members may not hold a court. Two members playing singles may not convert to doubles if club members are waiting to play. They must first fall to the end of the waiting group.
3. Members are not permitted to play tennis for money stakes.
4. Match play for ranking or for club sponsored tournaments shall have preference over other play on such court or courts as may be so designated by the Grounds Committee; but match play will not be allowed during tournaments, or when all club courts are not available, for example, when any club court is not playable due to wet or bad condition as determined by the Park.
5. Doubles will have preference over singles on all courts, except courts 6 and 15 or those courts designated for challenge matches, wherein Section 2 of these rules shall apply.
6. Members of the Women's club shall be allowed to use club courts, but shall have secondary rights to all CPTC members. If club members are waiting to play and if one or more women are playing on a club court, the court must be relinquished at the end of that game.
7. **All courts, singles or doubles will be relinquished after two sets if club players are waiting to play.** During or at the completion of a set, if one or more players in the game quit, the remainder of the players must relinquish the court and fall to the end of the group waiting to play.
8. **All sets that reach 6 games all will be decided by a 12 point tie breaker.**
9. Members not playing must keep off of the courts.

Challenge Matches for Club Ranking

1. All challenge matches for ranking shall be decided by the best two out of three sets.
2. The ranking of members shall be numerical, the first twenty in groups of five each, and the remaining in groups of ten each. The method of challenging shall be as follows:
 - a. The first twenty (20) ranking players can challenge no higher than three positions at a time.
 - b. Any one of the remaining ranking players in the group of ten may challenge any member in the group directly above, but no higher than #18.
 - c. The winner of the open division of the Club Tournament, singles and doubles, shall be placed in the #1 position on the club ranking board.
3. A member who is challenged must play the match within two week-ends, weather permitting. Failure to do so will lose your position on the challenge board to the challenger. Two members having played a challenge match cannot challenge each other until two week-ends after the date of play. A challenge may only be canceled by the challenger. The Grounds Committee may remove a member's name at his request, and said member shall retain the option of challenging to his former position when he desires to return to the challenge board.
4. A member losing a challenge match may not challenge another member for two week-ends.
5. Any member, with the exception of the member ranked #1, after winning a challenge match, cannot be challenged for seven (7) days.
6. A member can play only one challenge match per day.
7. If two players agree on a time for a challenge match, and one of the players fails to appear, the absent one is automatically defaulted.
8. There shall be a numerical ranking of doubles teams. The above challenge rules shall also apply to doubles matches.
9. Any change in the personnel of a doubles team requires the new team to be placed at the bottom of the ranking list.
10. A new member has the privilege, within one month, to challenge any member or team of the club for his or their ranking position. If the new member loses, he is placed at the bottom of the ranking list.