

## **UNANIMOUSLY APPROVED: February 12, 2008**

### **American Association of Chinese in Toxicology (AACT) Board Meeting**

Teleconference Meeting Minutes: Thursday, December 6, 2007, 4:00 PM ET

Attendees: President: James Kang  
President Elect: Jia-sheng Wang  
Board Members, Charles Wang (Treasurer), Diana Auyeung-Kim (Secretary), and Yun Zhang  
Immediate Past-President: John Zhang  
Absentee: Li-Jie Fu, Zhijie (Jean) Yang, and Li You

#### Agenda

1. Minutes of October 2, 2007 Board meeting
2. Sponsorships for annual meetings and activities
3. Membership drive
4. Nomination committees and election for year 2008
5. Award committee and procedures
6. Student Representative
7. Strategic planning committee's proposal (attached) and the study director workshop with the China National Drug Safety Evaluation Center

James Kang opened the T-con and introduced the purpose of the T-con.

- 1) The minutes of the October 2, 2007 Board Meeting was discussed and approved.
- 2) Charles River Laboratories China has confirmed the donation of \$3,000 for the annual meeting. We have inquired with some additional companies for support.
- 3) James Kang has been unsuccessful in contacting Jay Zhao for assistance. James Kang sent out a message to the existing AACT members to renew their membership.
- 4) Three AACT members were interested in the open nomination committee positions. The board voted and selected Yanli Ouyang, MD, PhD, DABT and James Yan, MD, PhD. Currently, SOT is requesting the ballots be formed by December 21, 2007 (formerly told January 21, 2007). James Kang will speak with Marcia Lawson to see if this deadline can be extended. The election procedure will follow the by-laws.
- 5) We have received applications for the best abstracts award (5) thus far. The deadline for submission is January 1, 2007.
- 6) SOT is offering travel support for a student representative. However, we do not have a system in place to do it this year. We hope to implement having a student representative (requires change in bylaws) 2009. We will make an announcement at the SOT meeting in March.
- 7) There was some concern that the meeting list extends too far in the future, we should not commit too far in advance. To be discussed further at the next board meeting.