

UNANIMOUSLY APPROVED: December 6, 2007

American Association of Chinese in Toxicology (AACT) Board Meeting

Teleconference Meeting Minutes: Tuesday, October 2, 2007, 4:00 PM ET

Attendees: President: James Kang
President Elect: Jia-sheng Wang
Board Members, Charles Wang (Treasurer), Diana Auyeung-Kim (Secretary), Zhijie (Jean) Yang, Li You, and Yun Zhang
Immediate Past-President: John Zhang
Absentee: Li-Jie Fu

Agenda: 1. Bylaws
2. Approval of Minutes from August 21, 2007
Board Meeting 3. Award committee and announcement
4. New elections
5. Annual meeting planning
6. AACT activity sponsorship
7. Co-sponsoring workshop of study director training in China
8. AACT sponsoring for SOT scientific sessions of 2009
9. Committees and newsletters
10. Additional items raised from board members.

James Kang opened the T-con and introduced the purpose of the T-con.

- 1) The Bylaws were approved by a majority of the members at the close of the voting period (September 10, 2007). The Bylaws will be forwarded to SOT Council for final approval at the October 2007 meeting.
- 2) The Board unanimously approved the Board Meeting Minutes of August 21, 2007.
- 3) The Awards committee will be chaired by Jia-Sheng Wang. The standing guideline will be that the Awards committee will be chaired by the President-Elect. Due to possible conflict of interest (student competing for the Best Abstract Award), Jia-Sheng Wang will chair the committee, but will abstain from voting for the Best Abstract Award. The Board members on the committee will be Diana Auyeung-Kim, Jean Yang, and Yung Zhang. There will be one award presented to a Distinguished Scientist (plaque and \$500 and plaque) and two awards presented for best abstracts (graduate student and postdoctoral fellows combined, plaque and \$150 first place or \$100 second place). Submission deadline is January 1, 2008.
- 4) The Election committee will be chaired by John Zhang. The standing guideline will be that the Election committee will be chaired by the Immediate Past-President. Additionally, the committee will be composed of 2 Board members (Li You and

Charles Wang) and two AACT members. In 2008, 4 Board members will rotate off and 3 new members will be elected.

- 5) The Annual meeting will be held on Monday, March 17, 2008 in conjunction with SOT at one of the satellite hotels. The meeting will start at 5:00 pm. Charles Wang and James Kang will be in charge of setting up the activities for the AACT annual meeting.
- 6) The AACT annual meeting reception is expensive due to the requirement that the hotel catering service is used. To alleviate the cost burden, we are seeking corporate sponsorship. For the 2008 Annual meeting, Charles Wang secured the Sponsorship of Charles River Laboratories China (Dr. Kewen Jin) in the sum of \$3,000. He is currently working with Johnson and Johnson and other companies for additional Sponsorship. The goal is to raise \$10,000 to support this years meeting. The Sponsors will be allowed a brief presentation (10 minutes) and/or exhibit table during the meeting.
- 7) Charles Wang spoke with Dr. Bo Li, Director of National Center for Safety Evaluation of Drugs in China regarding providing scientific support for Study Director Training Course to be held in China. The AACT can make recommendations for U.S. scientists to teach the course, however, will not be able to provide travel funds. Additionally, it was discussed that it would be worthwhile to promote the American Board of Toxicology (DABT) exam in China to help build U.S. confidence in the scientists in China. Other Asian countries (e.g., India, Korea, Japan) are currently sending scientists to sit for the exam in California. John Zhang will visit with Dr. Li on these issues during his upcoming trip to China.
- 8) Since we will likely be part of SOT, we will have the opportunity to Sponsor scientific sessions.
- 9) Committee Reports:
 - a. Membership committee: James Kang is working with Jay Zhao to increase our membership to 150 (members and student members). Currently, our membership is 88. Li You is the Board liaison to the membership committee. The annual SOT membership renewal is upcoming, so an announcement will be made to the members of SOT to support the AACT. Additionally, flyers should be printed for the SOT table during SOT.
 - b. Jia-sheng Wang will be the editor of the newsletter. Please send him items for the newsletter that will be distributed approximately in November.
- 10) Due to time issues, no additional items were discussed.