

American Association of Chinese in Toxicology (AACT) Board Meeting

Meeting Minutes: Tuesday, March 27, 2007

Westin Hotel, Charlotte, North Carolina

Attendees: All 2007 Board Members

President: James Kang

President Elect: Jia-sheng Wang

Board Members, 1 year term: Charles Wang (appointed Treasurer), Diana Auyeung-Kim (appointed Secretary), Li-jie Fu, Li You

Board Members, 2 year term: Yun Zhang, Zhijie (Jean) Yang

Immediate Past President: John Zhang

The purpose of the board meeting was to assign tasks for the upcoming year.

- 1) **Semi-Annual Report:** Each board member will present a semi-annual report to the Board.
- 2) **Treasurer and Secretary:** Charles Wang and Diana Auyeung-Kim will remain as Treasurer and Secretary, respectively, for the 2007 term. For the 2008 term, Yun Zhang will be appointed as Treasurer, and Zhijie (Jean) Yang will be the Secretary.
- 3) **By-Laws Task Force:** The Non-Board committee members will be: Michael Dong, Kok-Wah Hew, Haizhou Zhang, and Po Chan; one of these members will serve as the Committee Chair. The Board Member representative will be Diana Auyeung-Kim.

The tentative timeline will be as follows: May 1, 2007 Draft to Board; May 8, 2007 Board comments due; TBD send to Members and SOT to approve; and June 1, 2007 final version to SOT.

Suggested items to include: Board Member term limits, staggered election, how to handle board member resignation, status of non-Chinese members, and addition of committees.

- 4) **Strategic Planning Task Force:** Suggested non-committee members will be: Raymond Yang, Wei Zhang and Rick Lee. The Board Member representative will be James Kang.

This high level committee will serve as a resource for Chinese Toxicologists in the U.S. and China.

- 5) **Annual Meeting Sponsorship:** James Kang will take the lead.
- 6) **President-Elect duties (Jia-sheng Wang):** Logistics for 2008 Annual Meeting and Editor of the AACT Newsletters (2 issues/year; approximately May and November)
- 7) **Other Committees:** The remaining committees (nomination, finance, membership, awards) will be established after the by-laws are approved.