

West Virginia University  
Sigma Alpha Alumni Association  
Regular Business Meeting  
March 2, 2002  
The Home of Michelle Mouser  
Philippi, West Virginia

The meeting was called to order by President Lisa McCutcheon, followed by welcome and introductions.

**OFFICER REPORTS:**

President: Lisa distributed raffle tickets and related information. The drawing is scheduled to take place on May 18, 2002.

Vice President: Monica had no report.

Secretary: Michelle Payne-Ryan corrected the March 7, 2002 meeting minutes concerning the scholarship. The scholarship is to be awarded and selected prior to December 31<sup>st</sup> of every year. Monica moved to accept the minutes as corrected and Heather moved to second the motion.

Treasurer: Michelle Mouser reported that we have \$408.25 in checking and \$1393.26 in savings. Fundraiser ideas were discussed. Decided that selling home interior and pampered chef would be good fundraisers. Pampered Chef will be due April 29, 2002 to April Christopher. April pointed out that other items can be sold in the main catalog but will only have a 10% profit. April will get catalogs out to each member. Payment for the orders is due upfront. Afghan tickets will be sold as well and will be due at the May 18, 2002 meeting. Tickets will need to be mailed to April Christopher if members are unable to attend the next meeting. Michelle reported that we had 14 paying members this year.

Historian: Heather is keeping a book on wedding and child birthdates.

Communications Coordinator: Mandy had no report

Alumni/Active Liaison: Anne read an email from Christina Reed updating the alumni on the activities of the active chapter.

## **COMMITTEE REPORTS:**

Dues (Michelle Mouser/ Monica /Lisa): Lifetime dues option is not feasible at this time due to our current financial situation. There would be no new revenue from a member once lifetime membership is paid off. Dues will be staying the same for now.

Fundraising ( Michelle Mouser/ Monica/ Lisa/ April): The committee reported that six ideas came up at the last meeting.

- Frozen Cookie Dough: We would have to coordinate the delivery with a regular business meeting. However, the profit margin is not enough to justify the fundraiser. This is not being considered at this time.
- Candles from Home Interior: Profit is 20% of the sales. Consultant will consider giving us 40% or more.
- Krispy Creme doughnuts: We would sell each dozen for \$4-5 dollars and we would make half of what we sell.
- Longaberger Bingo: The committee determined that this would have the potential to make a lot of money. We would need to have the fundraiser in a banquet facility in Morgantown with the active chapter. We could offer different games and different prize baskets. We can make additional money by selling refreshments, other crafts, etc. We can make \$1400 or more.  
The committee is going to try to start planning and organizing the Basket Bingo fundraiser. The committee to research the investment time is Michelle Mouser, Kerri Linton, Michelle Payne-Ryan, Heather Ireland-Molessa, and Monica Maxwell.
- Elimination Dinner: This fundraiser would take a lot of work. We would have to sell a set number of tickets as well as incurring the cost of the meal.
- Pampered Chef: April is a consultant. She passed around fliers. We will receive 40% profit with no minimum sales required.
- Coupon Books: Monica discussed selling coupon books. The coupons would have to be from big name stores in order to sell well.

### Leadership Retreat (Kerri / Michelle Payne-Ryan / Heather):

- Kerri presented an outline for the Leadership retreat. Discussed the date of the retreat. The National Conference is scheduled for October 18-20, 2002.

- We discussed holding the retreat at Alderson Broaddus College. AB alumni center has rooms for sleeping, cafeteria, kitchen and an ice machine. The charge is \$25 per night per single and \$35 per night per double room. We would charge the actives \$10-15 per active to cover some of the costs. The remainder of the cost would be taken from savings. We would provide all meals. We discussed which weekend would be better for us and the actives. Lisa suggested having Chris Reed speak to the active concerning a good weekend for the retreat. Weekends that were suggested include August 23-24 or September 7-8. Lisa suggested that we may want to ask the actives to commit to a full Saturday instead of the whole weekend.

Recruitment (Anne / Monica / Chris / Mandy):

- Anne discussed adding the membership update form with the summer newsletter with a self addressed stamped envelope for members to return.

Scholarship ( Michelle Payne-Ryan / Heather / Lisa):

- Michelle Payne-Ryan made copies of the application, candidate application and copies of procedures to file with the secretary.
- Michelle inquired about how much money was ear-marked for scholarship. Michelle Mouser stated that she would research the amount.
- The scholarship will be awarded at the formal on April 6, 2002.

Social ( Michelle Mouser / Lisa ): The committee has decided that each meeting will have a theme and a door prize.

The May 18, 2002 meeting will be a social in conjunction with a short meeting. Valley Worlds of Fun in Fairmont was suggested as a meeting place. Kerri will call and get information. She will contact all members.

**OLD BUSINESS:**

Afghan project: Kerri will be finishing the afghan. Afghan raffle was discussed with the treasurer's report.

Composite Progress: The purpose of the composite is to memorize the charter members.

National Convention and Board Activity: The National Convention is October 18-20, 2002 in Irving, Texas.

Checking/ Savings Account Location Transfer Status: All accounts have been moved.

**NEW BUSINESS:**

Spring/Summer Activities: These were discussed with Committee reports.

AGR Spring Hog Roast: The Hog Roast is scheduled to be held on April 20, 2002. Lisa discussed socializing with the actives at the Hog Roast.

**ANNOUNCEMENTS:**

\_ The next meeting will be held on May 18, 2002

Michelle moved to adjourn the meeting. Monica seconded the motion.