



Gobinda Chetri

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R E S U M E

Objective

To obtain a challenging and demanding job in I.T. Sector that will further enhance my knowledge and skills.

Education and Training

- 2nd Class Bachelor Degree in Science with honours in Zoology from Dibrugarh University, studied in Dibru College, Duration – August 1996 - April 2000
- Higher Secondary from Tinsukia College, under *Assam Higher Secondary Education Council (AHSEC)* in the stream of Science, July 1996
- Technical degrees diplomas and certification
 - ▶ Indira Gandhi National Open University, January 2003 to - Present
 - Pursuing **MCA** through distance education from "Indira Gandhi National Open University".
—Result waited
 - ▶ *Diploma in Computer Hardware and Networking (DCHE)* from Computer Education Centre(CEC) Dibrugarh April 2003 – October 2004
 - ▶ *CIC from IGNOU for en route to MCA* January 2002 to July 2002
 - ▶ DIBRU College, CCAP, January 2001 – Dec- 2001
 - Obtained First Class first in "**certificate in Computer Application and Programming**" subjects covering programming language – C++, UNIX & BASIC, Dbase and as well as basic modules.
 - ▶ **Diploma in Information System Management(DISM)** from APTECH Ltd., Dibrugarh centre – *securing Credit Grade* August 1996-August 1997

Professional Background

- School Coordinator NIIT Ltd., Dibrugarh, Assam, September 2004 - Present
 - ▶ **Job Responsibilities –**
 - Supervise, led and Support faculties of the Higher Secondary Schools in Dibrugarh District for provide Computer Education to the students under "Rajiv Gandhi Computer Literacy Programme", project initiatives by Govt. of Assam.
 - Provide upward support to Mentor and Managerial and MIS.
 - ▶ **Roles performed beyond the job responsibilities of School Coordinator**
 - In the year 2007 I have successfully completed 10days Teachers training in the venues of Jorhat, Dibrugarh and Tinsukia (A training in technical field for Govt. teachers under Smart School project under "Sarba Siksyia Abhijan)
 - In February 2007 I had trained the Technical Training for the faculties of the Dibrugarh district.

- In beginning of 2005 I gave support to my mentor for training to the fresh faculties in several districts throughout the state.
 - I had responsibly and successfully surveyed Govt. schools of Meghalaya state in the year 2005 for implementation of computer education.
 - Faculty NIIT LTD., Dibrugarh, Assam, from February 2004 to August 2004
 - ▶ **Job Responsibilities** –
 - As a computer Faculty at Govt. Boys' Higher Secondary School, Dibrugarh under "Rajiv Gandhi Computer Literacy Programme".
 - Guest Trainer National Institute of Computer Management, Dibrugarh, Assam, from January 2004 to October 2004.
 - ▶ **Job Responsibilities** –
 - As a Guest Hardware Faculty (part Time) Responsible for provide training to the students of this institute in the area of hardware.
- **Computer Proficiency**
- **Configuring and Securing** – Having a wide knowledge in configure and securing the PC in MS Windows platform. Configuring the server- Client & P2P Local Area Network (LAN) in MS Windows2003 & XP.
 - **Application Skills** – MS Office 2007 and all prior MS Office Package, Star Office, Open Office, PageMaker 6.5,7.0, Photoshop 7 etc..
 - **Programming Languages** – C, C++, JAVA, Visual Basic, QBasic, PASCAL, COBOL and SQL
 - **Operating Systems** – Familiar with -MS Windows (all including Vista), DOS, UNIX and Linux.
 - **Hardware Knowledge** – Can fully assemble INTEL & AMD based motherboards with troubleshooting and OS installation (MS Windows and Linux).
 - **Networking** – Can fully setup a Local Area Network through these network models – ring network, P2P network, star network.
- **Strength**
- Having solid understanding of in software application and as well as in hardware and Networking
 - Having Proficiency in a wide range of application and programming tools.
- **Personal particulars**
- Father's name : Late Parashuram Chetri
 - Date of Birth : 31-12-1974
 - Nationality : Indian
 - Current Address
 - Niz Mankata Khania Goan
 - P.O.: CR Building
 - Dist : Dibrugarh – 786003 (Assam)

(Gobinda Chetri)
Dibrugarh