

# Chandler Savage

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Objective	To use my skills, knowledge, and experience to help people.		
Work Experience	June 2002–June 2003	Linn-Benton Community College	Albany, OR
	Clerical Assistant		
	<ul style="list-style-type: none"><li>▪ Taught <i>Volunteer Reporter</i> software to coworkers.</li><li>▪ Maintained a detailed Microsoft <i>Access</i> database of volunteer data.</li><li>▪ Created and maintained the Retired and Senior Volunteer Program (RSVP) website.</li></ul>		
Work Experience	May 2002–Sept. 2002	Hollywood Video	Albany, OR
	Customer Service Representative		
	<ul style="list-style-type: none"><li>▪ Learned to work well within a team environment.</li><li>▪ Was able to effectively communicate with both coworkers and customers.</li></ul>		
Work Experience	May 2001–Nov. 2002	Burgerville	Albany, OR
	Cook, Production Team Manager		
	<ul style="list-style-type: none"><li>▪ Trained new employees to interact well with customers, to cook effectively and efficiently, and to clean and maintain a sanitary workplace.</li><li>▪ Learned valuable leadership and management skills.</li></ul>		
Non-Paid Work Experience	2002–Present	Farmer's Insurance	Corvallis, OR
Tech Support			
<ul style="list-style-type: none"><li>▪ Trained Farmer's Insurance employees to effectively use Microsoft Word and Excel in their respective jobs.</li><li>▪ Fixed and helped guide workers through miscellaneous computer problems that would inevitably arise.</li></ul>			
Education	2002–2003	Linn-Benton Community College	Albany, OR
	<ul style="list-style-type: none"><li>▪ 3.91 GPA</li><li>▪ Completed 130 credit hours</li></ul>		
Education	2003–Present	University of Oregon	Eugene, OR
	<ul style="list-style-type: none"><li>▪ 3.64 GPA – <b>Major:</b> Economics, Sociology</li><li>▪ Completed 68 credit hours</li></ul>		
Computer Skills	Proficient using: MS Word, Excel, FrontPage, PowerPoint, Access, Adobe Photoshop, Adobe Illustrator, Macromedia Dreamweaver, and Flash		

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## References

June 2002–June 2003 Linn-Benton Community College Albany, OR  
Clerical Assistant  
Supervisor: Beth Fox  
Work Phone: (541) 917-4478

May 2002–Sept. 2002 Hollywood Video Albany, OR  
Customer Service Representative  
Supervisor: Travis Hill  
Work Phone: (541) 926-8897

May 2001–Nov. 2002 Burgerville Albany, OR  
Cook, Production Team Manager  
Supervisor: Debbie Rae  
Work Phone: (541) 926-0669

2002–Present Farmer's Insurance Corvallis, OR  
Tech Support  
Supervisor: Hank Beuttel  
Work Phone: (541) 754-1011