

CHEMUNG COUNTY PAGAN PRIDE DAY
Saturday, September 10, 2005 10:00 a.m. to 5:00 p.m.
VENDOR APPLICATION

Chemung County Pagan Pride Day will be held on Saturday, September 10, 2005 at the Chemung County Fairgrounds. The Pagan Pride Project, and Pagan Pride Day, was founded to foster pride in Pagan identity through education, activism, charity and community. With continuous workshops and rituals, Chemung County Pagan Pride Day showcases local Pagans and Pagan organizations representing many paths while offering craftspeople and food vendors an opportunity to sell their products. Chemung County Pagan Pride Day will feature vendors of New Age and Multicultural items.

To register for Chemung County Pagan Pride Day, please return signed application, fee and a legal size, self-addressed stamped envelope by August 6, 2005 to:

CCPPD
c/o Phyllis Chichester
718 Winsor Ave.
Elmira, NY 14905-2426

Checks should be made payable to: **Phyllis Chichester** with **CCPPD** in the memo space. There will be a \$25.00 fee for any returned checks.

For additional information call: (607) 733-6754 - Cela or (607) 733-4041 - Phyllis

Please select a category:

Business Vendor: ____

Food Vendor: ____

Please Print:

1. Business Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (_____) _____ Fax: (_____) _____

Email: _____

2. Please indicate what you will be selling. (Use reverse side if necessary.)

3. Do you have a valid NYS Certificate of Authority to Collect Sales? (Please include a photocopy of the Certificate of Authority.)

Yes: _____ ID#: _____ No: _____

To get a New York State Certificate of Authority free of charge, go to http://www.gorr.state.ny.us/OPAL-Permits_Tax.htm and click on **Certificate of Authority to Collect Sales Tax - Show/Entertainment Vendors**.

4. Are you a Non-Profit, 501(c)3 Organization?

Yes: _____ ID#: _____ No: _____

5. Rental Fees are: \$25.00 per 10' x 10' Space
Total # of Spaces Requested _____ Total amount enclosed:
\$ _____

Signed: _____ Date: _____

(Business owner or manager)

PLEASE NOTE: No electricity will be provided and generators are not permitted.

Booth size is 10' long x 10' deep. Vendors must bring all their own equipment such as chairs, tables, etc.

Packaging waste generated by vendors must be taken to the designated dumpster area or home with you. Vendors who do not follow this procedure will be surcharged \$25.00.

**APPLICATIONS MUST BE RECEIVED BY THE CCPPD COMMITTEE BY
AUGUST 6, 2005
CONFIRMATIONS WILL BE MAILED BY AUGUST 27, 2005**

FOR OFFICE USE ONLY

Rec'd _____ Food _____ Tax ID _____

Fee _____ Craft _____

Site # _____ Non-Profit _____

GUIDELINES FOR ALL VENDORS

1. All vendors and, as well as by all persons who accompany them, must sign a **WAIVER AND ASSUMPTION OF RISK**. The Waivers must be submitted with the application in order for it to be processed. Please feel free to make as many copies as necessary. Waivers are available on the CCPPD website.
2. Chemung County Pagan Pride Day (CCPPD) will be held on Saturday, September 10, 2005 at the Chemung County Fairgrounds. The intent of CCPPD is to foster pride in Pagan identity through education, activism, charity and community while offering crafts people, food vendors and organizations an opportunity to sell their products.
3. There are three types of vendor participation:
 - o Food (ethnic and non-ethnic)
 - o Craft (ethnic and non-ethnic)
 - o Business merchants

CCPPD will feature vendors of New Age, Multi-cultural and Multi-religious items that can include ethnic food and craft vendors. Ethnic food (or craft) is defined as traditional or contemporary food (or craft) representative of a country, made by and/or sold by persons of that country's heritage.

4. All Vendors should have a Valid New York Certificate of Authority to Collect Sales Tax. If you do not have one, you may obtain one free of charge from the New York State Department of Taxation and Finance by going online http://www.gorr.state.ny.us/OPAL-Permits_Tax.htm and clicking on the link **Certificate of Authority to Collect Sales Tax – Show/Entertainment Vendors**. Please allow at least 4 weeks for processing.
5. Vendors, **especially those selling Athamés**, are asked to please leave them home. While we can be fairly certain the Pagans attending will be responsible, the same cannot be said for the Muggles among us. Better to err on the side of caution.
6. Space is limited for vendors and applications will be accepted on a first-come, first-served basis.
7. **CCPPD is a rain or shine event**. Be prepared for rain with adequate covering for your booth. No refunds will be issued 14 days prior to event or due to inclement weather conditions.
8. Packaging waste generated by vendors **must** be taken to the trash receptacles in vendor's booth area, or home with the vendor. Vendors who do not follow this procedure will be charged \$25.00 clean up fee.
9. **No electricity will be available**. Any power needs must be the responsibility of the vendor. Type of power to be used must be noted on the application and approved by the CCPPD Review Committee.
10. Vendor spaces will be 10'x10'. **Vendors must bring all their own equipment** including, but not limited to, chairs, tables, tablecloths, canopy tents and whatever else they might need to run efficiently. The CCPPD Committee cannot furnish pens, pencils, markers, paper, scissors, or any other office supplies.
11. CCPPD officially runs from 11:00 a.m. to 6:00 p.m. Vendors will be allowed access to the Fairgrounds beginning at 9:00 am and must be set-up by 10:30 am and broken down by 7:00 p.m. Vendors will receive a loading pass with their confirmation which will allow them access to the Fairgrounds before 9:00 a.m. **VENDORS ARE STRONGLY URGED TO NOT TEAR DOWN EARLY!**
12. No pets (except Guide Animals), boom boxes, bikes, roller blades, or skateboards will be allowed at CCPPD.
13. Food vendors using cooking equipment must bring a fire extinguisher.
14. Food vendors must comply with the Chemung County Health Department regulations, which may be obtained from them by writing Chemung County Health Department, 103 Washington Street, Elmira NY 14901, or by calling (607) 737-2028.
15. Permits for vending and allotted space are NOT TRANSFERABLE.
16. Representatives of CCPPD will visit all vendors to review each stand's compliance with CCPPD guidelines. Those refusing to comply with the guidelines will be asked to leave.