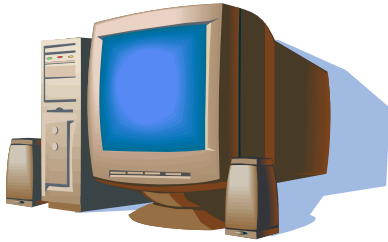


Cara Gibson



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December 19, 2005

Ms. Helen Weiss
Personnel Director
National Computer Sales
15 Main Street
Hartford, CT 06109

Dear Ms. Weiss:

I am responding to the full-time computer sales position advertised in yesterday's *New England Tribune*. As indicated on the enclosed resume, I have the credentials you are seeking and believe I can be a valuable asset to National Computer Sales.

I recently received my bachelor's degree in information and computer technology from Hartford College. The following table outlines my areas of concentration:

Computer Hardware	30 hours
Computer Software and Programming	21 hours
Professional Communications	15 hours
Business	15 hours

In addition to my coursework, I have the following sales and computer experience:

- Worked as an intern at Computer Discount Sales, selling hardware and software
- I worked as an intern at Computer store.

My resume is attached. Please consider me for the position. Thank you so much for your time.

Cara Gibson