

Mayers way Hooe Road Plymstock Plymouth PL9 9DF

Tel 01752 484433

email: thebecklycentre1@aol.com

www.beckly.org.uk

Beckly Centre



Facilitating short breaks for families and
Enabling positive social activities for disabled children and young people

Dear Parents,

Beckly is an independent voluntary organisation run for the benefit of the children and parents who use it for respite and recreation.

**I would like to invite you all to
the Beckly Annual General Meeting on
Friday 11th September 2009 at 7pm.**

The Beckly Centre is a fantastic organisation, but it will not survive without direction from the people who use it. I know the pressures and exhaustion that can accompany caring responsibilities, but I also know the huge benefits to you and your family that Beckly makes available.

For Beckly to fulfil its purpose it is critical that there is an active and supportive Committee is made up of a balance of parents and carers, and professional people directing the overall management as this is a statutory requirement. Over the last two years, your committee has increased its professional ratio, with the addition of two accountants, a children's centre senior manager and a fundraiser. However all of the existing parent members, some who have served for several years, no longer have children using the children and young people's services provided by Beckly. Although they continue to be loyal, they are not the best people to represent the parents of children and young people participating Beckly activities now and in the future.

I am appealing for new, fresh and assertive parents – people who know what they want for their children - to come forward and work with the Beckly Management committee to support the Centre Managers by steering the services provided.

The Beckly Centre Mayers Way Hooe Road Plymstock Plymouth PL9 9DF

Please nominate yourselves or someone with an interest in the success of Beckly to join the Management Committee. Alongside the practical and personal knowledge and experience that parents and carers would bring to the Committee we would also benefit from having a solicitor, printer, someone with HR experience and more fundraisers. We would welcome nominations for persons in these fields to provide additional professional support and expertise. All committee roles are voluntary and unpaid.

A nomination form is attached. Please specify any areas of skill or interest you feel would be brought to the committee.

I will step down from the position of Chair of the Committee from the September AGM as will the present Secretary. These resignations are purely for family and personal reasons. We are both committed to the future of Beckly. We will be available for fundraising events and to initially support incoming new Chair and Committee Members.

It is essential that a new Chair of the Committee is elected at this Annual General Meeting. This is a demanding and challenging role, that I foresee becoming increasingly diverse and more strategically managerial requiring person(s) with skills in negotiation, tendering and business development. The role of the Chair is the link between operational and procedural activities undertaken by the centre staff, the Management Committee, those using Beckly and external funders and agencies. The Chair also represents Beckly at meetings, collects, collates and disseminates information and co-ordinates the committee, affairs and meetings.

If you are able to offer the essential managerial skills or know of a person or persons who would be able to offer these skills and are prepared to take on the role of Chair either solely or jointly with another, I would be very pleased to speak to you or them as quickly as possible. It would be beneficial to begin handing over the role before the AGM.

If you would like to discuss this letter and how you can support and develop viable and sustainable services for your child at Beckly in the future I can be contacted on **01752 231950** or by email **francis.janes@sky.com**

I look forward to speaking with parents or nominated interested persons willing and able to become active and positive Beckly Committee Members

Many thanks,

Franqui Janes, Chair of The Beckly Management Committee

The Beckly Centre Mayers Way Hooe Road Plymstock Plymouth PL9 9DF

Please complete and return this section to Beckly asap by post or through your child's session leader

FAO Franqui Janes, Chair of Beckly Management Committee

Your Name(s) _____ Tel _____

Email _____

I / We will / will not (please delete) attend the Beckly Annual General Meeting on Friday 11th September 2009

NOMINATION FORM FOR COMMITTEE MEMBERS

Name of nominee _____ Tel _____

Email _____

Address _____

_____ Postcode _____

I nominate myself/ the person above to join the Beckly committee and have the following skills to offer:

Enthusiasm *knowledge of need of families* strategic-development *legal*

finance *Tendering* admin *business-development* spokesperson

Fundraising negotiation *Human resources* minute taking/secretarial

Other ideas / comments

The Beckly Centre Mayers Way Hooe Road Plymstock Plymouth PL9 9DF

Registered charity no 1015420 Company limited by guarantee 2763979

The Beckly Centre Mayers Way Hooe Road Plymstock Plymouth PL9 9DF

Dear Parents,

Beckly is an organisation run for the benefit of the children and parents who use it for respite and recreation.

For it to fulfil this purpose it is critical that the committee is made up of a balance of parents and carers, and professional people. Over the last two years, your committee has increased its professional ratio, with the addition of two accountants, a children's centre senior manager and a fundraiser. However, the current parents, including myself no longer have children using the children's services provided by Beckly. Although they are loyal; some have served on the committee for several years, they are not the best people to represent the current parents.

I will no longer be available to devote my time to the position of Chair of the committee from the September AGM. My secretary will also need to step down from the committee to fulfil her role as Chair of Governors at that date. We are both committed to the future of Beckly and will be available for fundraising events but are resigning from the Executive Committee.

I am appealing for new, fresh and assertive parents – people who know what they want for their children - to come forward and work with the Beckly Management committee to support the Centre Managers by steering the services provided.

The Beckly Centre is a fantastic organisation, but it will not survive without direction from the people who use it. I know the pressures and exhaustion that can accompany caring responsibilities, but I also know the huge benefits to you and your family that Beckly makes available.

I would like to invite you all to the AGM on 11th September 2009 at 7pm. Please, in the meantime, nominate yourselves or someone with an interest in the success of the centre to join the committee. Please specify any areas of skill or interest you feel you would be able to bring to the committee. We would also still benefit from having a solicitor, printer, HR experience and more fundraisers, and would welcome nominations for persons in these fields.

It is essential that a new Chair of the Committee is elected at this meeting. This is a demanding role, that has outgrown my expertise and skill areas. I foresee the

The Beckly Centre Mayers Way Hooe Road Plymstock Plymouth PL9 9DF

role becoming increasingly diverse and more strategically managerial. It will require a person(s) with skills in negotiation, tendering and business development in addition to the current skills needed, which are themselves already demanding. The Chair is the link between operational and procedural activities undertaken by the centre managers, and is involved in interviewing, attending meetings, co-ordinating the committee and their meetings and activities. The chair also collects, collates and disseminates information back and forth between the committee and managers, and does the same between external bodies and Beckly.

If you know of a person who would be able to offer these skills, I would be very pleased to speak to them. It would be beneficial to begin handing over the role before the AGM. All committee roles are voluntary.

Many thanks,
Franqui Janes, Chair of The Beckly Management Committee

.....
Please complete and return this section to Beckly at the member's meeting or through your child's session leader FAO Franqui Janes, Chair of Beckly Management Committee

Name _____ Tel _____ Email _____

Name of nominee _____ Tel _____

Email _____ Address _____

_____ Postcode _____

I nominate myself/ the person above to join the Beckly committee and have the following skills to offer:

Enthusiasm *knowledge of need of families* strategic-development *legal*

finance *Tendering* admin *business-development* spokesperson

Fundraising negotiation *Human resources* minute taking/secretarial

Other _____