

## **A    INSPECTION OF AGRICULTURAL OPERATIONS**

### **1    PROCEDURE ACCORDING TO REGULATION (EEC) 2092/91**

- 1.1 Monograph of agricultural unit (field/storage/production), including processing and/or packing facilities.

Requested documents: maps of farm and fields, listing of fields with present and preceding crops.

Inspection of all fields and facilities in particular as to the presence and/or use of forbidden substances.

Complete procedure at first inspection; only changes and modifications at subsequent inspections.

- 1.2 Determination of all measures to be taken to guarantee full compliance with Regulation (EEC) 2092/91, particularly during the first inspection.  
Verification of fulfilment on subsequent inspections.

- 1.3 Records (listings or accounting documents) of:

- Use of inputs: type, quantities, origin, specification, in particular of seed, fertilizers, plant protection, other inputs
- Verification of right use and/or remaining quantities
- Yields and sales: type of products, quantities, buyer, quantities remaining in storage

- 1.4 Documentation of the last use of substances that are no longer allowed

- 1.5 Producer's statement to comply with the rules of production and product labelling and to accept sanctions.

- 1.6 Product labeling and identification during transport/shipment

- 1.7 Inspection report

### **2.    POSSIBLE ADDITIONAL PROCEDURES:**

- 2.1 Annual listing of all fields and the respective crops (in place or intended)

- 2.2 Sampling of soil, plant material (vegetative part, fruit), processed foods, inputs (compulsory if suspicion of infringement)

- 2.3 Laboratory analyses for evidence of contamination

- 2.4 Inspection of additional units

- 2.5 Additional inspection reports

## **B INSPECTION AND CERTIFICATION OF PROCESSING AND PACKING UNITS**

### **1 PROCEDURE ACCORDING TO REGULATION (EEC) 2092/91**

- 1.1 Complete auditing of the operation to be inspected (reception of raw materials, storage, processing facilities)
- 1.2 Determination of all measures to be taken in order to guarantee full compliance with Regulation (EEC) 2092/91
- 1.3 Inspection of accounting documents and physical inspection of incoming raw-materials and/or ingredients:
  - origin, type and quantities (supplier, unit number, status: association, certificates...)
  - storage (determination of remaining quantities, storage movements)
  - dwindling (conversion factor for relevant processing steps, by-products, waste)
  - receipts
  - additives (origin, type and quantities)
  - processing aids (origin, type and quantity)
  - processed quantities (type and quantities, identification of buyer)
- 1.4 Separation during storage
- 1.5 Separation during transport/shipment
- 1.6 Separation of production during processing of organically grown products
- 1.7 Termination of processing steps
- 1.8 Identification of ingredients and semi-finished products in order to avoid mixing with other similar (non-organic) ingredients, from storage to labelling of product
- 1.9 Labelling of finished products
- 1.10 Physical inspection of all facilities related to the processing units
- 1.11 Inspection report

### **2. POSSIBLE ADDITIONAL PROCEDURES:**

- 2.1 Sampling of raw-material and finished products
- 2.2 Laboratory analyses for evidence of contamination
- 2.3 Additional inspection reports