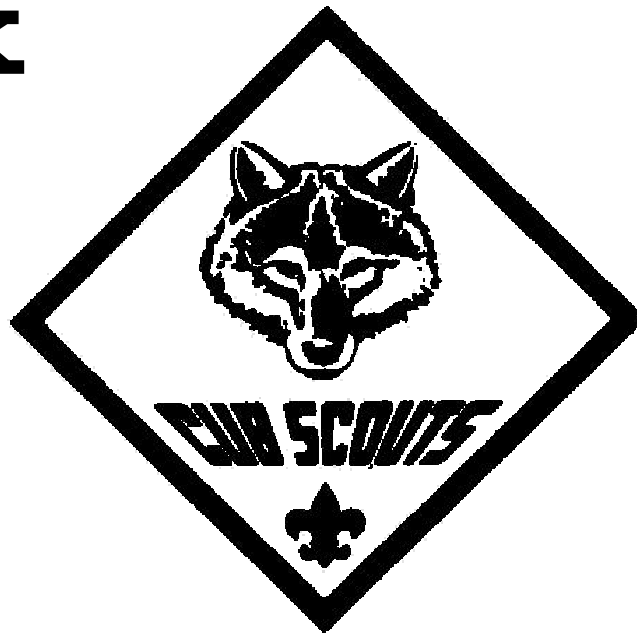


Pack

916



Handbook

2009-2010

**Cub Scout Pack 916
Boy Scouts of America
Massillon, Ohio**

Pack 916 Handbook (2009-2010) Table of Contents

| | |
|---|------------------------------|
| INTRODUCTION AND WELCOME | 3 |
| PACK OVERVIEW | 3 |
| WHO ARE WE? | 3 |
| PACK 916 LEADERS & ADULT VOLUNTEERS | 3 |
| PACK COMMITTEE | 4 |
| REACHING THE CUBMASTER | 4 |
| SEE US ON THE WEB | 4 |
| JOINING THE PACK | 4 |
| ELIGIBILITY TO JOIN | 4 |
| REGISTRATION | 4 |
| REGISTRATION FEE | 4 |
| COSTS OF RUNNING THE PACK | 5 |
| MEETINGS | 5 |
| DEN MEETINGS | 5 |
| PACK MEETINGS | 5 |
| WHAT IS CUB SCOUTING? | Error! Bookmark not defined. |
| INTRODUCTION | 6 |
| THE PURPOSES OF CUB SCOUTING | 6 |
| OTHER PACK ACTIVITIES | 6 |
| Pinewood Derby | 6 |
| Blue and Gold Banquet | 6 |
| Overnights/Camping | 7 |
| Other Community Activities | 7 |
| ADVANCEMENT | 7 |
| PARENTAL INVOLVEMENT | 7 |
| PACK LEADERS | 7 |
| UNIFORM NEEDS AND DRESS CODE | 8 |
| CONDUCT POLICY | 8 |
| PURPOSE | 8 |
| SETTING | 8 |
| PROCEDURES | 9 |
| SAFETY | 9 |
| YOUTH PROTECTION AND TWO DEEP LEADERSHIP | 9 |
| HAZING AND INITIATIONS | 9 |
| PARENT CONDUCT | 11 |
| Communications | 10 |
| Parent(s) Handbook Signoff Form | 11 |

INTRODUCTION AND WELCOME

August 2009

Dear Parents and Cubs:

On behalf of Pack 916, we welcome you and your son to Cub Scouting and our 2009-2010 Cub Scouting year. We hope his years in Cub Scouting will be a fun-filled and an educational experience. You may be wondering who we are and what we do. This guide will furnish you with this most of the basic information. As is necessary in any organization, Pack 916 does have certain rules and policies your son is expected to follow as a Cub in Pack 916. They are included in this guide. You and your son should read and discuss them.

Leslie Hookey, Cubmaster

PACK OVERVIEW WHO ARE WE?

Every Cub Scout Pack is required to have a sponsor or chartering organization. St. Paul's Lutheran Church sponsors our Pack. As our chartering organization, St. Paul's holds a "license" from the Boy Scouts of America to use the Cub Scouting program as a part of its youth work. St. Paul's provides the Pack with meeting space for some of its activities, assists in the recruitment of its adult leaders, and appoints a member of the Church to be the Pack's Chartered Organization Representative.

The Pack is lead by the Cubmaster, the adult leader responsible for the image and overall program of the Pack. Assistant Cubmasters aid the Cubmaster in program delivery and supervision of the Cubs. The Pack Committee supports the Cubmaster and Assistant Cubmasters with Pack administration.

The most important members of our Pack leadership team are our Den Leaders and Assistant Den Leaders. These are the people who play the most active role in delivering Cub Scouting to your son.

The Pack is a set of Cub Scouts, Adult Leaders, and Cub Parents and other adult partners. Unlike Boy Scouts where Scouts participate in most activities without a parent or guardian, Cub Scouts **REQUIRES** at least one parent to accompany the Cub to all Pack Events. Furthermore, at Den Events, parents usually rotate responsibility for assisting the Den Leader. As a parent of a Cub Scout, you are **OBLIGATED** to contribute your time to help run Pack and Den activities.

All of our leaders are volunteers. They are parents of current Cub Scouts, parents of former Cubs Scouts, and other interested community members. Won't you consider joining us in delivering a quality program?

PACK 916 LEADERS & ADULT VOLUNTEERS

Rev. Mark Oster, Charter Organization Institution Head
Carla Myers, Charter Organization Representative
George Carrick, Committee Chair; Webelos II Den Leader
Janis Welch, Treasurer
Tammy Blake, Secretary

Leslie Hookey, Cubmaster, Roundup Coordinator
Rich May, Assistant Cubmaster; Newsletters
Cheryl Carrick, Webelos II Assistant Den Leader
William Brant, Webelos I Den Leader
James Hardwick, Bear Den Leader
Scott Hookey Asst. Bear Den Leader
April Shannon, Wolf Den Leader
Laura Haug, Asst. Wolf Den Leader
Ashley Mulch, Tiger Den Leader; Advancement Coordinator
Derek Gunn, Tiger Assistant Den Leader

PACK COMMITTEE

The Pack Committee is responsible for setting Pack rules and policies, selecting Pack leaders, identifying resources to run the Pack, and organizing the many Pack events, with the exception of the Den and Pack meetings. Interested parents are invited to attend the Pack Committee meetings. These meetings are generally held every month. See the Pack Calendar for the time and location of the Pack Committee meetings. If you would like more information about the Pack Committee, contact George Carrick at (330) 880-4156 or by e-mail at gcarrick@sssnet.com.

REACHING THE CUBMASTER

The Cubmaster is always available to answer questions. You may reach Mrs.Hookey by telephone at 330-371-4318 or by e-mail at l.hookey@sbcglobal.net.

SEE US ON THE WEB

Families with Internet access can also see us at <http://geocities.com/backpacktwc>. The site features some of the information found in this guide as well as photos from some of our past events and activities.

JOINING THE PACK ELIGIBILITY TO JOIN

Cub Scouting has program components for boys in the first through fifth grades (or ages 7 through 10). Members join a Cub Scout pack and are assigned to a den, usually a group of six to ten boys. First graders are called Tiger Cubs, second graders are Wolf Cub Scouts, third graders are Bear Cub Scouts, and fourth and fifth graders are Webelos Scouts. Contact Leslie Hookey.

REGISTRATION

Most new boys join the Pack at a registration night held every September soon after school starts, called a Fall Round Up. Parents will be asked to fill out a registration application for each new Cub and pay the initial registration fee. We will also require you to fill out a couple additional forms that the Pack will keep on file, emergency medical form and a model release form that will give us permission to take pictures of your child and post them on our bulletin boards, website, newspaper, etc. New members are also welcomed throughout the year and should contact the Cubmaster or Committee Chair.

Existing members of the Pack will receive a renewal packet from their son's Den Leader in January. These parents are asked to review and update the renewal information as necessary and return it to our treasurer, Janis Welch with their registration fee.

As part of our commitment to a quality program, all of our adult leaders are registered leaders. This means each adult regularly involved with the Pack is registered with the Boy Scouts of America, subscribes to its youth protection principles, leader training in the position they hold, and has undergone a background screening. In appreciation for their service, the Pack pays the registration fee for its adult leaders after the first year. Contact Leslie Hookey to join!

REGISTRATION FEE

The registration fee is for February 1, 2009 to January 31, 2010. This covers rechartering and other costs throughout the year. Tiger Adult Partners are \$1.00 extra per year.

| <u>Month of Joining</u> | <u>Number of Months</u> | <u>Registration Price per Month</u> | <u>Total Prorated Price</u> | <u>Den Due Prorated Price</u> | <u>Total Prorated Price</u> |
|-------------------------|-------------------------|-------------------------------------|-----------------------------|-------------------------------|-----------------------------|
| February | 12 | \$2.08 | \$25.00 | \$1.67 | \$20.00 |
| March | 11 | \$2.08 | \$22.88 | \$1.67 | \$18.33 |
| April | 10 | \$2.08 | \$20.80 | \$1.67 | \$16.67 |

| | | | | | |
|-----------|---|--------|---------|--------|---------|
| May | 9 | \$2.08 | \$18.72 | \$1.67 | \$15.00 |
| June | 8 | \$2.08 | \$16.64 | \$1.67 | \$13.33 |
| July | 7 | \$2.08 | \$14.56 | \$1.67 | \$11.67 |
| August | 6 | \$2.08 | \$12.48 | \$1.67 | \$10.00 |
| September | 5 | \$2.08 | \$10.40 | \$1.67 | \$8.33 |
| October | 4 | \$2.08 | \$8.32 | \$1.67 | \$6.67 |
| November | 3 | \$2.08 | \$6.24 | \$1.67 | \$5.00 |
| December | 2 | \$2.08 | \$4.16 | \$1.67 | \$3.33 |
| January | 1 | \$2.08 | \$2.08 | \$1.67 | \$1.67 |

DEN DUES

The Den Dues fee is for February 1, 2009 to January 31, 2010. This covers any supplies your Den Leader will need to purchase for the next year. This will be paid to your Den Leader when you join or renew your membership.

BOYS LIFE

Buckeye Council gives you the option of purchasing a scouting magazine called Boys Life. This is optional and will cost an additional \$12.00 a year.

COSTS OF RUNNING THE PACK

It costs approximately \$5,000 annually to run the Pack 916 Cub Scout Program, excluding costs for the overnights and other Pack events that are covered in full or part by participation fees. The Pack expenses include things such as supplies, badges, pins, belt loops, patches, derby expenses, leader training, registration for adult leaders, insuring the members of the Pack, etc. If you have any questions regarding the Pack finances, please contact the Pack Committee Chair, George Carrick (330-880-4156, gcarrick@sssnet.com) or attend a Pack Committee meeting (see Pack Calendar for meeting times and dates).

MEETINGS

DEN MEETINGS

The Cub Scout Dens are the basic unit of Cub Scouting. Dens are composed of six to ten boys of the same grade, age and rank. They typically meet for approximately 4 hours a month (two to four times per month for an hour or more) starting in September and ending in April. Den meetings are held at St. Paul's Church in the appropriate Den Rooms. Their Den Leader will provide you specific information about the location and time of your son's Den Meetings.

Den meetings are planned and run by the Den Leader with the help of an Assistant Den Leader. They often include advancement activities, games, handicrafts, and practicing skits and ceremonies for the Pack Meeting. Parents are to sign their child in and out before dropping their child off or picking them back up. A sign in and out sheet will be located in the den room. No child is allowed to leave the building without a parent or walk home. Depending on the size of the den and the planned activities, extra hands are often needed. While some advancement may be worked on at den meetings, it is the parents' responsibility to assist their son(s) in completing their advancement requirements and any preparation required for den meeting activities.

PACK MEETINGS

Pack Meetings are the monthly gathering of all the Pack's Dens. They generally occur on Thursday nights at 7:00 p.m. (see the Pack calendar) in the dining hall of St. Paul's Church. The Cubmaster and the Assistant Cubmasters run the Pack meetings. Most Pack meeting programs will include opening and closing ceremonies, recognition of the boys who have earned awards and rank advancements, skits and songs from some of the Dens, and exhibits of the work that the boys have done at home and at the Den Meetings during the month. Most Pack Meetings will run about an hour and a half.

Pack Meetings are family events and the boys enjoy being recognized in front of their families and this is also a good photo opportunity. At least one parent is required to attend the Pack meeting, but we encourage entire families to attend. Our Cubs are expected to be attentive and

courteous during the Pack Meetings. We also ask that our parents and Cub siblings observe this same behavior.

What is Cub Scouting

INTRODUCTION

Cub Scouting is a family- and community-centered program for boys in the first through fifth grade (7 to 10 years old). It provides an opportunity for boys to participate with their friends in a program in which the goal is not to win, but rather to learn how to “Do Your Best” and how to be helpful to others. Within Cub Scouting, there are different programs for different ages. The Tiger Cub program is geared to boys in first grade and requires an adult partner (usually a parent) for each scout. The second and third grade boys are Wolf and Bear Cubs, respectively, and, although parent involvement remains essential and critical for advancement, the den leaders take on a more involved role in the advancement process. Fourth- and fifth-grade boys are called **Webelos (WE'll BE LOyal Scouts)** and participate in more advanced activities that are specifically designed to prepare them to become Boy Scouts.

THE PURPOSES OF CUB SCOUTING

These are Cub Scouting nine basic purposes:

1. Positively influence character development and encourage spiritual growth.
2. Help boys develop habits and attitudes of good citizenship.
3. Encourage good sportsmanship and pride in growing strong in mind and body.
4. Improve understanding within the family.
5. Strengthen boys' ability to get along with other boys and respect other people.
6. Foster a sense of personal achievement by helping boys develop new interests and skills.
7. Show how to be helpful and do one's best.
8. Provide fun and exciting new things to do.
9. Prepare boys to become Boy Scouts.

OTHER PACK ACTIVITIES

Besides the weekly den meetings and monthly pack meetings, our Pack has a number of other fun activities throughout the year.

Pinewood Derby

One of the hallmarks of Cub Scouting is that most activities require the boys to work with an adult partner. Pack 916 offers opportunities during the year for you to build and decorate a racing vehicle with your son. Your son then races the vehicle with the other members of the Pack. Each of these vehicles is made from kits provided by the Pack. Race days are always during the day on weekends and are very festive events. Friends and family are always welcome to cheer along their favorite entries. There will be an entrance fee, usually \$1.00. Since a key component of Cub Scouting is that you do your best, each race participant will receive a patch for participating and doing their best at the following Pack Meeting.

Pinewood Derby: The Pinewood Derby is the best know race events. Our Cubs with their adult partners will build a small racecar from a kit. Driven by the forces of gravity, each car will race in multiple heats on the Pack's wooden incline track until victors emerge. This event is usually held during the winter months. (Please check the Pack Calendar on the back of this handbook.)

Blue and Gold Banquet

Held in lieu of February's Pack meeting, the Blue and Gold banquet celebrates Scouting's Anniversary and recognizes the Webelos that will be earning the highest rank in scouting the (Arrow Of Light). These Webelos will also be crossing over into Boy Scouts and leaving our Pack.

This event is traditionally held on a Saturday afternoon including a picture slideshow, skits, songs, awards for all dens, and a covered dish dinner. We encourage the Cubs and their families to come and support them.

Overnights/Camping

We offer all of our Cubs the opportunity to attend Day Camp, which is usually held in the month of June. We offer our Cubs and adult partners special sleep over opportunities. In the fall we attend Family Camp Outs at Seven Ranges Scout Camp for our Family Campout and in the summer the Webelos Den participates in Webelos Resident Camp at Seven Ranges during the month of July. Also, in the spring the Pack participates in a Pow Wow sleepover at the church, filled with food, games, crafts and more.

Other Community Activities

The Pack marches in the, Massillon/McKinley, Christmas, and Memorial Day parades.

Photography and Media Disclosure

Pictures will be taken at all events and posted on our bulletins boards at the church and from time to time these will appear in print, either on the internet (website) or in a newspaper. A model release form will need to be signed for each child annually. Pack 916 adheres to a strict privacy regulation from the Boy Scouts of America.

ADVANCEMENT

A key part of Cub Scouting is advancement. Recognition is important to the boys. The advancement plan provides fun for the boys, gives them a sense of personal achievement as they earn their badges, and strengthens family understanding as adult family members work with their boys on advancement projects.

All of the information needed for advancement is contained in the handbook for you son's age group. You will work with you son and his Den Leader on the advancement trail.

PARENTAL INVOLVEMENT

Parent volunteers are crucial in running the Pack. We expect every parent to contribute their time to help run or coordinate various Pack and Den activities during the year. At registration, a parent of each cub will be asked to volunteer to help with the various tasks.

There are many different roles for parent volunteers, requiring varying levels of time and effort. The positions required to run the pack can be classified into two general categories: Pack Leaders, who run the Pack and Den meetings (See Above), and the Pack Committee, who set policy, run all special activities and events, and provide the resources that the pack leaders require to conduct meetings. Many activities require teams of parents to organize and implement them. One person from the team will be designated as the team coordinator and will be the liaison with the Pack Committee.

The roles and responsibilities for the positions are described below. For more detailed descriptions of the qualifications and duties for the various volunteer positions, please contact George Carrick, the Pack Committee Chair (330-880-4156, gcarrick@sssnet.com).

PACK LEADERS

There are many roles as Pack Leaders. Please contact George Carrick for information on the following positions and how you can become a Pack Leader.

Chartered Organization Representative, Committee Chair, Treasurer, Secretary, Webmaster, Newsletter Coordinator, Advancement Coordinator, Equipment Coordinator, Fundraising Coordinator, Den Leaders.

UNIFORM NEEDS AND DRESS CODE

A full Cub uniform is required. We refer to “full uniform” as a shirt (with proper insignia) and neckerchief with neckerchief slide. Cub Scout Hats are optional. However, they are the only approved hats to be worn at Den and Pack Meetings, or other public events where the scouts are in uniform, such as parades. If worn, a Cub Scout hat must face forward.

We sometimes have “experienced shirts” to loan. Please speak to the Cubmaster if you would like to borrow some of this “experienced clothing”. You may also donate old uniforms, in good condition, to this resource. Uniforms are worn to all Den Meetings, Pack Meetings and all other Pack events

We recommend that you purchase the uniform slightly oversized for longer use and buy short sleeves. You can add a turtleneck under the uniform shirt for cold weather, but you cannot cut off the sleeves when it is hot. All items are available at Buckeye Council's Shop located at 2301 13th Street, NW in Canton, Ohio 44708-3157, phone at 330-580-4272 or 800-589-9812. You can also purchase scout uniforms and supplies online at www.scoutstuff.org.

You need to purchase the following items:

- ⌚ Blue Cub Scout Shirt for Tiger, Wolf or Bear Cub Scouts
- ⌚ Khaki Cub & Boy Scout Shirt for Webelos Scouts
- ⌚ Neckerchief and slide for appropriate level.
- ⌚ Blue Shoulder Loops for Khaki Webelos shirt
- ⌚ Buckeye Council Patch
- ⌚ Pack Numerals
- ⌚ Cub Scout Hat for appropriate level (optional)
- ⌚ Blue Cub Scout belt (or olive belt for Webelos) and buckle for belt loops earned (optional).
- ⌚ Red Patch Vest (optional): this is where activity patches are sewn (ie. Pinewood derby participation patch, overnight patches, etc.)
- ⌚ Handbook

(See Pack's Website or Council's Website for information on proper patch placement on the uniform shirt.)

CONDUCT POLICY PURPOSE

This policy provides all parents and adult leaders a common understanding of the behavior norms and the procedures for dealing with problems if they occur.

SETTING

1. Cub Scouts, as part of the Boy Scouts of America (BSA), is a PRIVATE non-profit organization. Cub Scouts is not a governmental agency or public organization. St. Paul's Church has a Charter from BSA to sponsor Pack 916 in Massillon.
2. The Pack Committee, following the policies of BSA, along with St. Paul's Church has the full rights and authority to determine who will belong to Pack 916 as cub scouts, adult leaders, and other volunteers. Individual persons do not have any legal "Right" to belong to Cub Scouts.
3. At the local level in Massillon, all persons associated with Pack 916 are VOLUNTEERS. No one is paid to help run the program. This includes the committee, Cubmaster and assistants, den leaders and assistants, and the representative of the chartering organization.
4. The Pack Committee assigns the Cubmaster and Assistant Cubmasters the responsibility and authority for running the Pack Meetings and assigns Den Leaders and Assistant Den

Leaders the responsibility and authority for running den meetings. The committee assigns responsibility to various other adult volunteers to run special events, banquets, overnight trips, etc. This responsibility includes maintaining order and discipline so that all the cubs have a fun and positive experience.

5. The Cubmaster and Den Leaders have the responsibility and authority to deal with bad behavior and discipline problems at their meetings and events. Guidelines for this are listed below. Bad behavior can include but is not limited to disobedience, foul language, teasing or baiting other people, fighting, not sharing, inappropriate comments, selfishness, dishonesty, and failure to keep them under control.
6. Many boys have special needs because of emotional, psychological, physical and learning disability problems. Often Cub Scouting is very beneficial to these children. However, the Cub Leader's responsibility is to deliver a high quality program for as many of the boys as possible. Cub Leaders are not usually trained nor are they expected to be counselors, disciplinarians, or special education teachers. Too often, adult leaders find themselves spending so much time at events helping or dealing with special needs children, especially children with bad and disruptive behavior that the quality of the program suffers for the rest of the children. In such cases the adult leader should follow the steps listed below to address the problem.

PROCEDURES

Adult leaders in Pack 916 are urged to follow the bylaws to deal with behavior problems. It is important to communicate behavior problems to the parents and to the Pack Committee as soon as it happens so that corrective actions can be taken and so that no one is later taken by surprise. Incident reports should be filled out when necessary.

*****It may be necessary for you, as a parent, to attend meetings/activities with your child, should behavior become an ongoing issue, in lieu of suspension.**

SAFETY

The Pack prides itself on running a very safe and effective organization. Our core group have gone through the BSA's Youth Protection Program and pledged to keep our Cubs safe from physical, psychological and sexual abuse. We maintain two-deep leadership at all times.

YOUTH PROTECTION AND TWO DEEP LEADERSHIP

The BSA's Youth Protection Program was developed to help safeguard both our youth and adult members. Published and videotaped materials have been prepared to give professionals and volunteers information on the resources available for educating our membership about child abuse, how to avoid it, how to identify it, and how to deal with it. The Pack's leaders responsible for youth safety understand and appreciate Cub Scouting's position of zero tolerance for child abuse or victimization in any form. We are required by BSA guidelines to report any suspected abuse to the local council Scout executive.

Two-deep leadership means a minimum of two registered adult leaders, or one registered adult leader and the parent of a participating Cub must always be present during Pack and Den activities. There should never be any unsupervised one on one contact between an adult and a Cub in the program. Even when your son has a private conversation with adult leader, it is always in the plain view of another adult.

HAZING AND INITIATIONS

The Pack has a zero tolerance policy on hazing, initiations, ridicule, or inappropriate teasing. These things are not a part of the Cub Scouting tradition in Pack 916. All Cubs and their parents should immediately report any behavior of this type to the Cubmaster or the adult leader in charge of the activity.

PARENT CONDUCT

As a parent of a Cub Scout you are expected to hold yourself in a manner that reflects the scouting rules, as well as following any and all laws. Any parents that in any fashion verbally or physically abuse any scouts will be asked to leave, and could possibly face legal actions.

A parent should not conduct in illegal activities at any Pack activity. This includes, campouts, Den meetings, Pack Meetings, Parades, special outings, or anything else associated with Pack drinking illegal drug use, theft, or any other illegal activities will be asked to leave and could possibly face legal actions.

These lapses in conduct are not permitted from the boys, and will not be tolerated by the parents. You are a role model to these children, and are expected to act as one.

Smoking is not permitted around the boys. Some boys, as well as adults have asthma or allergies, which may become harmful to a scout. If you must smoke, you are to be out of sight of the other scouts, and if you are a leader, you cannot leave the scout, with less than two-deep leadership.

Parents are not permitted to tent with another scout other than their own child, nor can they be alone with scouts. There must be two-deep leadership at all times.

Any inappropriate behaviors will be reviewed by the Cubmaster, Assistant Cubmaster, and the Committee Chairman. If necessary, you may be asked that you no longer attend a Cub Scout Function. Your actions may be reported to both Council and the authorities.

Communications

We will make every attempt to give everyone advanced notice on any activities or items that come up or are scheduled. We do this in several ways:

1. Monthly Newsletters. We provide monthly newsletters that are mailed to your house. These can also be found on our website.
2. Weekly forms/notices from the Den Meetings. You will receive permission slips, notices/reminders of upcoming events, receipts, and any other general communications at the Den Meetings. This is why it is important that you sign your son in and out, to make sure you receive this material. If you are absent, it will be sent home.
3. Website. We list any activities and reminders on the website. <http://geocities.com/backpacktwc>. If you miss something or misplace it, you can find it here. Permission slips and forms are all available here also. You no longer have to panic because you can't find your slips, and try to call someone. All leaders have their email addresses here also; please feel free to use them.

Please note that from time to time, there is a need to send information to more than one address. This can be arranged with your Den Leader and/or Cubmaster. It is imperative that you receive and understand all items. If you do not, please ask, we are always here to make sure you do. We can't help, if you don't ask.

Parent(s) Handbook Signoff Form

By signing below you certify that you have read and understand the items listed within the Pack 916 Parent Guide. By signing below you agree to any and all information contained herein.

Child's Name: _____

Child's Den: _____

Child's Den Leader: _____

Adult's Name: _____

Adult's Name (opt): _____

Adult's Signature: _____

Adult's Signature: _____

Date: _____

Pack 916 Parent's Guide Review Sheet