



## PERSONALDETAILS

Name: Noor Jannah Binti Abd Manaf

Address: 133 Felda Purun, 28200, Bandar, Pahang

Contact num: 013-9310314/09-2481160

Age: 21 Years Old.

Gender: Female.

Status: Single.

Race: Malay.

Religion: Islam.

Date of Birth: 22/11/1995.

Place of Birth: Hospital Mentakab.

Hobbies: Surfing internet, reading, singing and listening music.

Ambition: Information system.

Favourite foods: Nasi Lemak.

Favourite subjects: Bussiness.

Education: Bachelor of Information Science (HONS) Information System Management.

Email: noorjannah2211@yahoo.com.

## BACKGROUND OF EDUCATIONAL

1) 2015-2018

- Bachelor of Information Science (HONS) Information System Management. University Teknologi Mara (UITM) Puncak Perdana Campus.
- ✓ CGPA Semester 1: 3.45.

2) 2013-2014

- Sijil Tinggi Pelajaran Malaysian (STPM): Sekolah Menengah Purun, Bandar Bera, Pahang
- ✓ CGPA: 3.67.

3) 2011-2012

- Sijil Pelajaran Malaysian (SPM): Sekolah Menengah Purun, Bandar Bera, Pahang
- ✓ RESULT: 2A- 4B+ 1C + 1E.

4) 2008-2010

- Penilaian Menengah Rendah (PMR): Sekolah Menengah Purun, Bandar Bera, Pahang
- ✓ RESULT: 1A 2B 5C.

## SKILLS AND QUALITIES

### 1. SKILLS

- ✓ Good interpersonal skills with ability to contribute as a team player.
- ✓ Have good decision-making skills.
- ✓ Able to lead, motivate and interact with people of any level.
- ✓ Have PC knowledge such as Microsoft Word, Microsoft Power Point Microsoft Excel, Microsoft Access, Adobe Photoshop and Micromedia Director.

### 2. LANGUAGE SKILLS (SPOKEN AND WRITTEN)

✓ Bahasa Malaysia: 5/5.

✓ English: 3/5.

### 3. INDIVIDUAL SKILLS

✓ Creativity: 4/5.

✓ Leadership: 3/5.

✓ Independent: 4/5.

✓ Teamwork: 3/5.

✓ Communication: 4/5.

✓ Discipline: 4/5.

✓ Hardworking: 4/5.

✓ Responsibility: 4/5.

### 4. QUALITIES

✓ Able to work independently and in teams.

✓ Easily adapted to any challenges.

✓ Willing to improve self-weaknesses.

✓ Willing to go for training to enhance skills.