

Camp Tapawingo

“A place of happiness”

CASUAL EMPLOYMENT CONTRACT

This is a contract between

CAMP TAPAWINGO TAMARACK PRESBYTERY

and _____

for the position of CAMP COUNSELOR.

The salary will be _____, less deductions (UIC, CPP, taxes) includes holiday pay for the duration of this contract as stated below. This amount includes payment for days off during this period. There will be a charge for dependants on a per diem basis.

If this contract is terminated prior to the specified termination date, the employee will be paid on a pro-rated basis. Employment will commence on _____ and terminate at the completion of the camps on _____.

JOB DESCRIPTION

1. A Camp Counselor will answer to the Camp Director of Camp Tapawingo. In the absence of the Camp Director, a Camp Counselor will answer to the temporarily appointed person.
2. A Camp Counselor shall be responsible for the campers in their care twenty-four (24) hours a day.
3. A Camp Counselor shall be responsible for helping to plan and implement the camp program under the leadership of the Camp Director.
4. A Camp Counselor shall have an understanding of the age groups, and initiate and develop a caring and accepting relationship with the campers under their care.
5. A Camp Counselor shall have the responsibility for the discipline of the campers in cooperation with the Camp Director.
6. A Camp Counselor shall help guide the campers into a Christian Camping Community.
7. A Camp Counselor shall have the responsibility for the health and safety of the campers under their care, in conjunction with the nurse.
8. A Camp Counselor shall be responsible for, as assigned by the Camp Director: cabin, bathroom building, shower building and dining hall janitorial work, serving meals and cleaning of dishes, assisting camp Maintenance Person in general camp cleanliness, building campfires, and other such duties.

9. It is understood that you have been employed as a Camp Counselor with a specialization in the area of _____. As such, you will be expected to fulfill all regular Camp Counselor duties as well as those programs developed by you with the guidance of the Camp Committee and Camp Director, relevant to your area of specialization.
10. A Camp Counselor shall adhere to the standards and goals relating to programming as outlined in Appendix A: "Camp Tapawingo Standards and Purpose."
11. A Camp Counselor shall adhere to the dissemination of all administrative information and disciplinary actions, between the various staff groups and between the Camp Committee and the staff groups, as prescribed in Appendix B: "Camp Tapawingo Organizational Chart."

EMPLOYMENT AGREEMENT

1. I have familiarized myself with Appendix A: "Camp Tapawingo Standards and Purpose" and Appendix B: "Camp Tapawingo Organizational Chart", as set down by the Camp Committee of Prince Albert Presbytery and will abide by them.
2. I want to dedicate myself to God and to the people I am called to serve. I accept and will pursue the Christian ideal of service.
3. I am willing to accept guidance relating to my position, which is deemed necessary by the Camp Director for the smooth operation of the camp.
4. I realize that I am called to be on duty twenty-four (24) hours per day, with specified time off as arranged by the Camp Director and the Camp Committee.
5. I accept the position of a Counselor. I realize that I am firstly the part of the camp staff directly responsible for campers. I am aware that the service I am called upon to render, may change according to the situation and available camp persons.
6. I will not keep nor use alcohol nor illicit drugs on the camp premises. I will cooperate with the Camp Director to ensure that drugs and alcohol are not used or kept by other staff or campers while at Camp Tapawingo.
7. This position is one of personal service with a high degree of inter-personal relationship with the staff, campers and the Camp Committee. It also places the employee in a position of trust in respect to campers and Camp Tapawingo property. Breaches of this trust shall constitute cause for dismissal.
8. I have familiarized myself with this contract and I am willing to accept the specified salary and all clauses contained herein.
9. A completed Appendix "Criminal Record Check Form" must be returned with this signed contract.

This contract contains seven (7) pages including Appendixes.

PLEASE SIGN AND RETURN ONE COPY OF THIS CONTRACT, AS WELL AS THE COMPLETED "CRIMINAL RECORDS CHECK", POST MARKED WITHIN TWO (2) DAYS OF RECEIPT. KEEP THE SECOND COPY FOR YOUR OWN RECORDS.

Date

Employee Signature

Date

Camp Tapawingo Representative