

1. Attendance

The Chairman, Alias Hj Mohd Yusof chaired the meeting with thirteen members present. The attendance is as follows:

Alias Hj Mohd Yusof - PU	Chairman
Hj Hussin Ali - PU	Vice Chairman
Hj Mohd Jaafar Bakar - BSP	Secretary 1
Hj Rozaly bin Hj Saidon - PU	Secretary 2
Hj Rani Hj.Md.Yusof- PU	Treasurer 1
Hj Kamaludin Hj Bungsu - BSP	Treasurer 2
Pia Francini – Schlumberger	Committee Member
Jo Lambiase- UBD	Committee Member
Elyes Draoui - TFE	Committee Member
Pg Yasmin Pg Mohamad -BSM	Committee Member
Hj Jameel Hj. Basheer- PU	Committee Member
Yap Kong Fah	Committee Member
Yap Sin Fa	Committee Member
Pg Iskandar	Committee Member
Apologies:	
Hj Zainal bin Hj Mohd Ali - BSP	Vice Chairman

2. Welcome and Introduction

Chairman Alias welcomed members to the meeting. The meeting started with the recitation of Surah Al-Fatihah. This is the fourth and final committee meeting for the year.

3. Review of Previous Minutes and Action Points

3.1 Section Report

3.1.1 Three titles from the preferred ten titles were allocated for the Brunei Section. They are as follows:

Thursday, Feb 11, 2002, 7:30 PM

Don Towson: How Technology Has Unlocked A 160 Billion Cubic Metre Resource: The Oil Sands Of Alberta, Canada

Tuesday, Mar 12, 2002, 7:30 PM

Adrian Goodisman: Ideas to Help You Reduce Your Field Operating Costs

Monday, Apr 15, 2002, 7:30 PM

Earl Whitney: The Future of Computing in Exploration, Development, and Production

Action: The Secretary will engage the service companies for sponsorship of these three Distinguished Lecturers.

- 3.1.2 Some members have not settled their 2001 membership fees. The secretary will occasionally send reminder (mainly by e-mail) to relevant members to settle their dues. 2002 dues may be settled on line. It is safe to do so! 10 free downloads of SPE papers will be given.

3.2 Treasurer Report

- 3.2.1 The balance at 2nd July 2001 is B\$8835.79 (Eight thousand eight hundred and thirty five dollars and cents seventy nine only). It was suggested and agreed to conduct an internal audit on the SPE financial status. Two petroleum Unit officers will be appointed to verify/audit. No further update was given

Action: Hj. Yussof to provide names of the officers for the audit.

- 3.2.2 In the last committee meeting, it was agreed to set aside B\$3000 for educational sponsorship in the form of essay writing or science projects.

Action: Hj. Rani to contact STEP to meet the Director Cikgu Hj Alidin.

3.3 SPE Evenings

- 3.3.1 Invite CEOs of operating and service oil companies in Brunei to give key address.

Action: Secretary to prepare invitation but plan for 2002 since 2001 is already a busy year with the Applied Technology Workshop.

3.4 SPE Workshops

- 3.4.1 The preparation for the SPE Workshop (*Optimising Field Development Using Novel Completions and SMART well technology*) from 4-7th Nov 2001 is going well. Several participants from various locations world-wide have registered. Guest of Honour

3.5 Sponsorship

- 3.5.1 Schlumberger has offered scholarship (bursary) during 1998. This will be combined with the Section's contribution of B\$3000.

Action: Pia to join meeting with STEP Director.

- 3.5.2 It was proposed and agreed to use this money (B\$3000+) in the form of prizes for a Science Project competition which was initiated and co-ordinated by STEP (Science, Technology and Environment Partnership Centre). The competition will be related to the oil and gas industry in Brunei Darussalam. The competition will consists of two parts: the project and the written paper of the project. It is planned to have two categories targeting the lower (Form 1 - 3) and upper secondary (Form 4 - 5) school levels.

4. AOB

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- 4.1 The American Association of Petroleum Geologist (AAPG) has proposed to set up a Student Chapter at UBD. The proposal was to implement this chapter under the SPE umbrella since AAPG and SPE co-operate as societies on a number of issues.

A letter was sent to the Vice Chancellor. The Vice-Chancellor of UBD has granted the permission to go ahead.

Action: Secretary to check with SPE if this is possible. SPE replied that it is not possible to do so.

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Alias b Hj Md Yusof
Chairman
Brunei SPE Section